

*BARNARD FIRE DISTRICT
Commission Meeting
November 25, 2025*

Present: Commissioners, Cappon, Gerhard, Norris, Williams, Chief Andrews, Secretary/Treasurer Sandy Ballou, Assistant Treasurer Andy Hinds

The meeting was called to order at 12:30 p.m.

We were led in the Pledge of Allegiance by Chief Andrews

Chairperson Gerhard asked to join him in a moment of silence for all the people who were part of the Barnard family and those who were touched by the Barnard family that are no longer with us. Keeping in our thoughts and prayers all our men and women first responders who do battle every day.

Anyone from the public need to bring anything to the Board currently?

No one from the public was in attendance, therefore no one came forward.

Chairperson Gerhard asked if we have received any correspondence since our last meeting and asked if there are any special dates that need to be noted.

- Reminder that the District Elections will be taking place on Dec.9th from 5-9pm.
- An Organizational meeting is needed within the first 15 days of January. The board has decided that they will hold this on January 12th the same night as our first meeting of the year, starting at 5pm.

UPDATES FROM THE FIRE CHIEF:

- Surplus window AC
- MOU for Healthcare from the Officer's union
- Review Cyber issues effecting the District last week
- DISC training next week on the 3rd and 5th

MOTION: by Commissioner Cappon seconded by Commissioner Williams to surplus the window AC that was used during the renovation project. All Commissioners present were in favor. No one opposed it. No abstentions. Motion carried.

MOTION: by Commissioner Cappon seconded by Commissioner Williams to approve the MOU between the Fire Officer's and the District regarding the option to elect the Excellus Bronze 4 plan with an HRA for the 2026 healthcare plan. All Commissioners present were in favor. No one opposed it. No abstentions. Motion carried.

TREASURER REPORT:

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- Our Jumbo Municipal CD 1709 Matures on 11/26/2025. Our suggestion is to lower the CD by \$1M to have enough to pay the 1M NYSLRS and the \$185K Bond payments in December.

MOTION: by Commissioner Norris seconded by Commissioner Williams to renew our Jumbo Municipal CD for 30 days at an interest rate of 3.81%. All Commissioners were in favor. No one opposed it. No abstentions. Motion carried.

- Discussion on streamlining processes and beginning to develop a comprehensive multiyear capital plan and multiyear financial plan.

ADMINISTRATOR REPORT:

- We are in the process of completing open enrollment of our Healthcare plans
- Let's look at Dates in January for our Holiday Dinner, during the week preferably on a Tuesday, Wednesday or Thursday. – Decided on Jan 21st
- We renewed the VFCB enhanced plan for 11 firefighters at the proposed cost of \$1,819.89. This is a decrease of \$1,297.58 from last year
- Most yearly physicals are completed, we are waiting on one volunteer, and one follow up.

COMMISSIONER COMMENTS:

Commissioner Norris – Enrolled in Fire & Life Risk Reduction Class

Commissioner Williams – No Report

Commissioner Cappon – Compliments to the Chief for dealing with our difficult situations.

Chairman Gerhard – No Report

MOTION: Commissioner Cappon seconded by Commissioner Williams to approve the non-collective bargaining employee's raises effective the first payroll for 2026 as discussed. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

MOTION: Commissioner Norris seconded by Commissioner Cappon to approve all invoices as audited and approved November 25, 2025. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried. There were 26 invoices totaling \$116,203.13.

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MOTION: by Commissioner Norris seconded by Commissioner Cappon to adjourn. All Commissioners present were in favor. No one opposed it. No abstentions. Motion carried.

Meeting adjourned at 1:47 p.m.

Respectfully submitted,

Sandy Ballou
Secretary/Treasurer
Barnard Fire District