

BARNARD FIRE DISTRICT

Commission Meeting

November 10, 2025

Present: Commissioners Cappon, Gerhard, Norris, Williams, Chief Andrews, Secretary/Treasurer Sandy Ballou, Secretary/Treasurer Pattie Morris, Assistant Andy Hinds, Lt Ballou, Pres Bardeen, Steve Shehan.

The meeting was called to order at 6:03 p.m.

We were led in the Pledge of Allegiance by Lt. Ballou

Chairperson Gerhard asked to join him in a moment of silence for all the people who were part of the Barnard family and those who were touched by the Barnard family that are no longer with us. Keeping in our thoughts and prayers all our men and women first responders who do battle every day.

Anyone from the public need to bring anything to the Board currently?

No one from the public was in attendance, therefore no one came forward.

MOTION: by Commissioner Norris seconded by Commissioner Williams to go into executive session to discuss personnel matters and a contractual matter. All Commissioners present were in favor. No one opposed. No abstentions. Motion carried.

Went into executive session at 6:14 p.m.

Returned from executive session at 7:14 p.m.

Chairperson Gerhard asked if we have received any correspondence since our last meeting and asked if there are any special dates that need to be noted.

- Wednesday is Pattie's retirement party starting at noon.
- Reminder - The dinner meeting of the Monroe County Fire Districts Officers Association is Thursday Nov 20th.
- We received a condolence Card from Fire Chief Goole from the Gates Fire District
- Pattie Morris read a letter of Appreciation regarding her 22 years of service

RESOLUTION 25-33: by Commissioner Williams to appoint Sandy Ballou as Secretary/Treasurer of the Barnard Fire District for the remainder of 2025 seconded by Commissioner Cappon.

Poll of Board Members –

Commissioner Williams- yes

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Commissioner Norris - yes
Commissioner Cappon - yes
Chairman Gerhard - yes

4 Yes Votes 0 Zero No Votes

Chairman Gerhard will swear in Sandy Ballou as District Secretary/Treasurer.

MOTION: Commissioner Cappon seconded by Commissioner Williams to approve the Regular Meeting Minutes from October 14th,2025. All commissioners present were in favor. No one opposed, Motion carries.

MOTION: Commissioner Williams seconded by Commissioner Norris to approve the Regular Meeting Minutes, the Public Hearing on the Proposed Budget Meeting Minutes and the Public Hearing on Closing of the Repair Reserve Fund from October 22nd,2025. All commissioners present were in favor. No one opposed, Motion carries.

Monthly Chiefs Report ~ November 2025

Year 2025 Total Runs 3272

January 353 February 288 March 296 April 321 May 337 June 365 July 339

August 317 September 318 October 338

<u>Month</u>	<u>YTD</u>	<u>Incident Type</u>
7	69	Fires in Structures
1	3	Vehicle Fires
1	13	Brush, Field, Outside Fires
1	17	Dumpster, Rubbish and all other fires
3	102	MVA
220	2157	EMS
0	3	Rescue events (land searches, rope, water/ice, RTF, trench, elevator)
28	227	Auto Alarms
14	44	Mutual Aid Given
13	140	Hazardous Conditions (fumes, gas leaks, CO, wires down)
50	497	All other Service calls (lock outs, water problems, good intent etc.)

Updates from the Fire Chief;

- We have 2 pairs of hi-lift jacks to declare surplus. These were replaced on the engines with lightweight speed jacks.

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- *Initial rough cost analysis of our ALS program will be presented as requested.*
- *Thank you letters sent to Ridge Road and Hilton for providing the fill-in crews during Commissioner Diederich's funeral.*
- *Updated participation report for the volunteers, thru the end of October is on the website. The 4th quarter volunteer FF training day is scheduled for December 14th.*
- *Thank you noted to Batt Chief Cappon for presenting at the last Monroe County Executive Chiefs meeting. Chief Cappon reviewed the training resources Barnard utilized for the FF personal defense class.*
- *Review of current fire service staffing level and resources.*

Respectfully Submitted,



Stephen M. Andrews

Fire Chief

Community Risk Reduction

October Submitted By: Dean Smith

The fall season means back to school and October is Fire Prevention Month. Fire Prevention Week was October 5th thru 11th. The National Fire Protection Association's campaign theme for this year was: "Charge into Fire Safety!" This year's campaign focused on lithium-ion batteries and how to properly use, charge and dispose of them.

Fire Prevention Week began with North Greece hosting the Town of Greece Fire Service Open House on Sunday, October 5th. In the past each fire district would hold their own Open House during the month. Last year it was decided to combine our efforts and have one large community event. Each fire district along with the Greece Police Department, Monroe Ambulance, Monroe County Fire Bureau and the Greece Central School District were on hand with static and interactive displays. The weather was nice, and I felt the event was well attended from the public. The new Open House format will become an annual event and will rotate through the town with each fire district getting a chance to host the event. Following the Open House event, North Greece hosted the Town of Greece Memorial Service.

Our "Win a Ride to School on a Fire Truck" contest has resumed this year. Students from our local elementary schools were asked to make a home fire escape plan and practice a fire drill with their family. One student from each school is the grand prize winner and receives the ride. Winners have been selected, and rides will be scheduled in the coming month.

The Hazard House Program made a return this fall. This program is a very demanding program that take place every spring. It was decided last spring that we would try something different and break the program up. We completed the public schools in town in the spring. Last

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month we offered the program to the private schools in town. Students at St. Lawrence School and the Villa of Hope participated in the program.

I have completed a little more than half of my fall, fire safety presentations in our public schools. I plan on completing my fall programs before the holiday break in December. The Derech HaTorah Academy will be scheduled for the first of the new year. This fall, Past Chief/Commissioner John Norris has been assisting me with our school-based programs and has brought a fresh perspective and ways to improve our programs.

Program Summary

Location	Date	Program
Barnard FD	9/9/25	Car seat fitting station, 5 seats inspected
Villa of Hope	9/15/25	Kitchen safety, 3 classes, 12 students
Villa of Hope	9/26/25	Career fair
St. Lawrence School	9/29/25	Hazard House, 5 classes, 92 students
North Grece FD	10/5/25	Open House & Memorial Service
Longridge School	10/6/25	5 th grade fire safety, 6 classes, 126 students
Lake Shore FD	10/14/25	Car seat fitting station, 1 seat inspected
Villa of Hope	10/15/25	Hazard House, 5 classes, 62 students
Ridge Road FD	10/16/25	Boy Scouts, Hazard House 16 scouts
English Village School	10/21/25	2 nd grade fire safety, 5 classes, 97 students
English Village School	10/27/25	Kindergarten, 6 classes, 123 students

Scheduled Programs

Longridge School	11/5/25	Kindergarten fire safety
English Village School	11/6/25	Fire truck ride
English Village School	11/10/25	1 st grade fire safety
Barnard FD	11/11/25	Car seat fitting station
Longridge School	11/24/25	Fire truck ride
Longridge School	12/3/25	1 st grade fire safety
Longridge School	12/4/25	3 rd grade fire safety
Longridge School	12/8/25	4 th grade fire safety
Lake Shore FD	12/9/25	Car seat fitting station

MOTION: Commissioner Norris seconded by Commissioner Cappon to approve Chief Andrews report for November 10th as read and discussed. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

MOTION: Commissioner Cappon seconded by Commissioner Norris to approve the surplus of the two high lift jacks. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

NEW BUSINESS:

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This page was left intentionally blank in memory of Commissioner Robert Diederich

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- *Treasurer Hinds discussed paying our NYSLER invoice in December as opposed to February for a savings of approximately \$7,000.00*
- *Commissioner Norris agreed to be the Commissioner to view the NY Class account online each month to match with the reconciliation.*

COMMISSIONER COMMENTS:

Commissioner Norris – No Report

Commissioner Williams – No Report

Commissioner Cappon –He talked about how proud all at Barnard should be for the showing for Commissioner Diederich and his family.

Chairman Gerhard – He also was proud of everyone for showing up for Commissioner Diederich. He also wanted to thank FF Schubmehl for helping with the car seat check for his grandson.

MOTION: *By Commissioner Norris seconded by Commissioner Cappon to approve the Treasurer Report for November 2025. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.*

RESOLUTION 25-34: *By Commissioner Norris seconded by Commissioner Cappon to modify the 2025 Budget in the amount of 1,033,450.00 in order to pay the NYSLER 2026 invoice by December 15, 2025. This will save the District \$7,432.00 for prepayment of the invoice. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.*

Poll of Board Members –

Commissioner Williams - Yes

Commissioner Norris – Yes

Commissioner Cappon – Yes

Chairman Gerhard - Yes

4 Yes Votes 0 No Votes

MOTION: *Commissioner Norris seconded by Commissioner Cappon to approve all invoices as audited and approved November 10,2025. There were 36 invoices totaling \$1,065,507.45. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.*

MOTION: *by Commissioner Williams seconded by Commissioner Norris to adjourn. All Commissioners present were in favor. No one opposed it. No abstentions. Motion carried.*

Meeting adjourned at 8:09 p.m.

Respectfully submitted,

Sandy Ballou, Pattie Morris, Secretaries, Barnard Fire District