

BARNARD FIRE DISTRICT  
Commission Meeting  
September 8, 2025

Present: Commissioners Cappon, Diederich Gerhard, Norris, Williams, Chief Andrews, Secretary/Treasurer Sandy Ballou, Secretary/Treasurer Pattie Morris, Assistant Treasurer Andy Hinds, and Vice President Smith

The meeting was called to order at 6:05 p.m.

We were led in the Pledge of Allegiance by VP Smith.

Chairperson Gerhard asked to join him in a moment of silence for all the people who were part of the Barnard family and those who were touched by the Barnard family that are no longer with us. Keeping in our thoughts and prayers all our men and women first responders who do battle every day. A special thought for the father of President Bardeen's father who was recently put into Hospice care.

Anyone from the public need to bring anything to the Board currently?

No one from the public was in attendance, therefore no one came forward.

Chairperson Gerhard asked if we have received any correspondence since our last meeting and asked if there are any special dates that need to be noted.

- We received a thank you email from Matt Edick for the basket that was sent after his successful shoulder surgery.

**MOTION:** Commissioner Williams seconded by Commissioner Cappon to approve the Regular Meeting Minutes from August 11, 2025. All commissioners present were in favor. No one opposed, Motion carries.

**MOTION:** Commissioner Williams seconded by Commissioner Diederich to approve the Regular Meeting Minutes from August 28, 2025. All commissioners present were in favor. No one opposed, Motion carries.

**Monthly Chiefs Report ~ September 2025**

Year 2025	Total Runs 2616					
January 353	February 288	March 296	April 321	May 337	June 365	July 339
August 317						

**Month      YTD    Incident Type**

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7	55	Fires in Structures
2	2	Vehicle Fires
3	9	Brush, Field, Outside Fires
0	16	Dumpster, Rubbish and all other fires
9	82	MVA
199	1723	EMS
2	3	Rescue events (land searches, rope, water/ice, RTF, trench, elevator)
27	173	Auto Alarms
4	28	Mutual Aid Given
13	119	Hazardous Conditions (fumes, gas leaks, CO, wires down)
51	406	All other Service calls (lock outs, water problems, good intent etc.)

***Updates from the Fire Chief;***

*New Engine Company 225 is ready to have the pre-construction meeting with Pierce. Travel and logistical planning will be reviewed during our Commission Meeting. The engine could possibly be rolling off the line in May.*

*Engine 253 has left the building. Ridge Road is now operating out of their new Stoneridge Station as of September 3<sup>rd</sup>.*

*Annual FF physicals have been scheduled and are underway.*

*Annual turnout gear inspection process has been scheduled as well, over the next 2 months.*

*McNeil & Co. (ESIP) has provided the District with a written, Risk Management Report. Details and deficiencies will be reviewed during the meeting.*

*For September 11<sup>th</sup> this year, the on-duty Greece companies will not be assembling that morning. However, Barnard will be sending 1 engine crew and AC Dorgan to Gates HQ at 08:30 for a brief service. If a Commissioner wishes to attend, please let me know. This will be Class B.*

*We have a mandating staffing MOU, ready for District consideration, from both Unions.*

*I will be out of town, September 10<sup>th</sup> through the weekend. Also, Assistant Chief Dorgan will be out on medical leave starting September 16<sup>th</sup>. A huge thank you is extended to Battalion Chiefs Mckenna, Johnson and Cappon, for picking up the extra overtime shifts in his absence. We will all be keeping Chief Dorgan in our prayers and wishing a speedy recovery.*

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**Community Risk Reduction**

**Submitted By:** Dean Smith

*September means back to school. It is an exciting time for students, teachers and school administrators. It is also a busy time of year for our fire safety program. The new school year brings new opportunities. It offers a fresh start with new classroom audiences that give me the opportunity to put into operation new ideas and lesson plans. In the coming weeks I will be returning to the schools, introducing myself to new teachers, preparing my fall fire safety schedule, taking inventory and ordering supplies for the upcoming school year.*

*The week of September 21st-27th is National Child Passenger Safety Week and the following week, September 23rd- 27th is Fall Prevention Week. I will be utilizing our sign in front of the fire station and our social media outlets to promote these weeks.*

*The month of October is dedicated to Fire Prevention. This year Fire Prevention Week is October 5th -11th. The National Fire Protection Association has selected "Charge into Fire Safety, Lithium-Ion Batteries in Your Home!" as the 2025 campaign slogan. The campaign goal is to educate the public about using batteries safely and stresses the importance of how to store, charge and recycle safely.*

*The North Greece Fire District will be hosting the Town of Greece Memorial Service this year on Sunday, October 5th at 1 pm. Our annual Fire Prevention Week Open House is scheduled for the same day from 10 am to noon. Last year the decision was made to hold one annual Open House, combine resources and host one town wide event instead of each fire district hosting four individual events. Each fire district will take turns hosting the event similar to the Memorial Service rotation. Other activities for Fire Prevention Week will be our annual "Win a Ride to School on a Fire Truck" contest and area school visits.*

*This past month, Firefighter Bailey Schubmehl successfully completed his Child Passenger Safety Seat Technician certification course. Bailey will be a welcome addition to our child passenger safety seat program. Commissioner Norris and Firefighter Daniel Fuller are on waiting lists for upcoming classes.*

*This week I met with our new Monroe County Fire Coordinator, Steve Teschider, other Community Risk Reduction Specialists and members of Monroe County's social media team. The purpose of the meeting was to collaborate with other community agencies within Monroe County. Topics discussed were sharing resources, identifying public safety trends, and coordinating communication and outreach methods with various target audiences.*

**Summary of Programs**

<i>Location</i>	<i>Date</i>	<i>Program</i>
<i>LSFD</i>	<i>8/12/25</i>	<i>Monthly car seat fitting station, 7 seats inspected</i>

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**Scheduled Programs:**

BFD	8/30/2025	Heritage Christian Services Fire Safety presentation
BFD	Tuesday, 9/9/2025	Monthly Child Passenger Safety Seat Fitting Station
	October 5th- 11 <sup>th</sup>	Fire Prevention Week,
NGFD	Sunday, 10/5/2025	Town of Greece Memorial Service
	Sunday, 10/5/2025 10 am – 12pm.	Fire Prevention Week Open House

**Respectfully Submitted,**



**Stephen M. Andrews**  
**Fire Chief**

**MOTION:** Commissioner Williams seconded by Commissioner Diederich to approve travel for 4 staff to Appleton, Wisconsin, including flights and lodging and meals for a preconstruction meeting with the manufacturer of the new engine 225. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

**MOTION:** Commissioner Norris seconded by Commissioner Williams to approve Chief Andrews report for September 8<sup>th</sup> as read and discussed. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

**Resolution #25-25** By Commissioner Norris seconded by Commissioner Cappon to approve the Mandating Staffing Memorandum of Agreement Between Barnard Professional Firefighters' Association, IAFF #4030 and The Barnard Fire District.

Poll of Board Members –

Commissioner Diederich	- Yes
Commissioner Cappon	- Yes
Commissioner Norris	- Yes
Commissioner Williams	- Yes
Chairman Gerhard	- Yes

5 Yes Votes 0 No Votes

**Resolution #25-26** By Commissioner Williams seconded by Commissioner Diederich to approve the Mandating Staffing Memorandum of Agreement Between the Greece Uniformed Fire officer's Association, IAFF #4640 and The Barnard Fire District.

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*Poll of Board Members –*

<i>Commissioner Diederich</i>	<i>- Yes</i>
<i>Commissioner Cappon</i>	<i>- Yes</i>
<i>Commissioner Norris</i>	<i>- Yes</i>
<i>Commissioner Williams</i>	<i>- Yes</i>
<i>Chairman Gerhard</i>	<i>- Yes</i>

*5 Yes Votes 0 No Votes*

**NEW BUSINESS:**

- *Consideration of a motion to approve the Department 2025 Booster Drive Cover Letter*
- *Budget Discussion*
- *Introduce NY Class to the Board*
- *Moving money from Repair Reserve to Capital Account*

**MOTION:** *Commissioner Cappon seconded by Commissioner Williams to approve the Department’s 2025 Booster Drive cover letter with grammatical changes discussed. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.*

**MOTION:** *Commissioner Diederich seconded by Commissioner Cappon to approve having a public hearing on October 21<sup>st</sup> to be able to move the \$23,000 from the Repair Reserve account to the Capital Account. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.*

**COMMISSIONER COMMENTS:**

*Commissioner Diederich – No Report*

*Commissioner Norris – No Report*

*Commissioner Williams – No Report*

*Commissioner Cappon – We are continuing with contract negotiations with our local 4030.*

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Chairman Gerhard – He will not be here for the October 30<sup>th</sup> Commission Meeting. He discussed the possibility of their being a new Fire hydrant at Arlidge/Elwood with Lt. Carstairs, who will look at the box book to see if it was new or existing.

**MOTION:** Commissioner Cappon seconded by Commissioner Williams to approve all invoices as audited and approved September 8, 2025. There were 27 invoices **totaling \$ 12,309.84.** All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

**MOTION:** By Commissioner Diederich seconded by Commissioner Williams to approve the Treasurer Report for August 2025. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

**MOTION:** by Commissioner Norris seconded by Commissioner Diederich to go into executive session to discuss personnel issues. All Commissioners present were in favor. No one opposed. No abstentions. Motion carried.

Went into executive session at 7:03 p.m.

Returned from executive session at 7:23 p.m.

**MOTION:** by Commissioner Norris seconded by Commissioner Williams to adjourn. All Commissioners present were in favor. No one opposed it. No abstentions. Motion carried.

Meeting adjourned at 7:23 p.m.

Respectfully submitted,

Sandy Ballou, Pattie Morris  
Secretaries  
Barnard Fire District