

*BARNARD FIRE DISTRICT  
Commission Meeting  
March 27, 2025*

*Present: Commissioners Cappon, Gerhard, Williams, Norris, Diederich, Chief Andrews, Secretary/Treasurer Sandy Ballou, Secretary/Treasurer Pattie Morris*

*The meeting was called to order at 12:30 p.m.*

*We were led in the Pledge of Allegiance by Chief Andrews*

*Chairperson Gerhard asked to join him in a moment of silence for all the people who were part of the Barnard family and those who were touched by the Barnard family that are no longer with us. Keeping in our thoughts and prayers all our men and women first responders who do battle every day.*

*Anyone from the public need to bring anything to the Board currently?*

*No one from the public was in attendance, therefore no one came forward.*

*Chairperson Gerhard asked if we have received any correspondence since our last meeting and asked if there are any special dates that need to be noted.*

- We received a thank you, stating “on behalf of the Barnard Party House and members of the Board of Trustees we would like to thank the firemen that came down and pumped out our basement after our sump pump failed.*
- Received a notice regarding the April 17<sup>th</sup> meeting of Monroe County Fire District’s Officers at Red Fedele’s Brook House. It will begin at 6pm with dinner at 7pm.*

*Updates from the Fire Chief -*

- PJ Doyle recognized for MLREMS committee – We received a nice letter acknowledging PJ’s participation on the technical committee, a copy will go in his folder.*
- Lifepack training continues. We are anticipating the training to be completed and new units placed into service in early April at this point.*
- Received the IMA back from Ridge Road which concludes this matter*
- Discussion on sharing the costs with the Department relating to printing, framing and hanging the historical photos in the station.*
- UT-227 will be used this week for the step conference to transport attendees from the hotel seminars to the Academy and back.*

*NEW BUSINESS:*

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- *We have last year's driveway sealing quotes, Sandy is working on getting updated quotes.*

**RESOLUTION 25-14:** *by Commissioner Williams seconded by Commissioner Diederich to permanently promote Captain Charles Cappon to Battalion Chief from the Monroe County Battalion Chief Civil Service Open Competitive Examination List OC- 85447. This promotion will be effective March 30<sup>th</sup>, 2025. The salary is commensurate with the current Officer's Union contract of the International Association of Firefighters, Local 4640. Conditions of employment are a successful completion of six months' probation.*

*Poll of Board Members –*

*Commissioner Diederich - yes  
Commissioner Williams- yes  
Commissioner Norris – yes  
Commissioner Cappon – abstain  
Chairman Gerhard - yes*

*4 Yes Votes – 0 No Votes - 1 Abstentions*

**RESOLUTION 25-15:** *by Commissioner Norris seconded by Commissioner Williams to promote Captain Sean McKenna to Battalion Chief provisionally with the expectation of him passing the next promotional Civil Service Examination on April 5<sup>th</sup>, 2025, as the current promotional and open competitive lists have been exhausted. This promotion will be effective March 30<sup>th</sup>, 2025. The salary is commensurate with the current Officer's Union contract of the International Association of Firefighters, Local 4640. Conditions of employment are passing the Civil Service Promotional Exam on April 5<sup>th</sup>, 2025, and successful completion of six months' probation.*

*Poll of Board Members –*

*Commissioner Diederich - yes  
Commissioner Williams- yes  
Commissioner Norris – yes  
Commissioner Cappon – yes  
Chairman Gerhard - yes*

*5 Yes Votes – 0 No Votes*

**COMMISSIONER COMMENTS:**

*Commissioner Diederich – Will get a quote from Syrek for Sealing*

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*Commissioner Norris – New engine committee reconvening the first week of May. He will not be here for the April 14<sup>th</sup> Commission Meeting.*

*Commissioner Williams –*

- *Selecting higher deductibles which will result in cost savings on the premiums.*
- *Reviewing the shared cost of liability with the Department with consideration of the risks of Bands at Barnard fund raising, also a note to the Board, while requesting quotes from other carriers, we were advised of the reality of carriers not willing to cover with the risk of the Bands at Barnard operations.*

**MOTION:** *Commissioner Williams seconded by Commissioner Cappon to to approve raising our deductibles for Property Coverage and Apparatus/Portables in order to save money on our premiums. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.*

*Commissioner Cappon – We had our first collective bargaining negotiating meeting with Local 4030 and will be having a second one on Monday March 31<sup>st</sup>.*

*He would like to look into the status of our claim with Monroe County regarding the manhole cover damage to the engine.*

*Chairman Gerhard – No report*

**MOTION:** *Commissioner Cappon seconded by Commissioner Williams to approve all invoices as audited and approved March 27, 2025. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.*

**MOTION:** *by Commissioner Norris seconded by Commissioner Cappon to adjourn. All Commissioners present were in favor. No one opposed it. No abstentions. Motion carried.*

*Meeting adjourned at 1:24 p.m.*

*Respectfully submitted,*

*Sandy Ballou, Pattie Morris  
Secretaries  
Barnard Fire District*