

*BARNARD FIRE DISTRICT
Regular Meeting
January 8, 2024*

Present: Commissioners Norris, Cappon, Diederich, Gerhard, Williams, Chief Andrews, Secretary/Treasurer Sandy Ballou, Secretary/treasurer Pattie Morris, Department President – Kevin Bardeen

Meeting was called to order at 6:00 p.m.

We were led in the Pledge of Allegiance by President Bardeen

Chairman Gerhard asked to join him in a moment of silence for all the people who were part of the Barnard family and those who were touched by the Barnard family that are no longer with us. Keeping in our thoughts and prayers all our men and women first responders who do battle every day

*Anyone from the public need to bring anything to the Board currently?
-No one from the public is in attendance, therefore no one came forward*

Chairman Gerhard asked if we received any correspondence since our last meeting and asked if there are any special dates that need to be noted.

- Received a thank you for the family of Erle Jackson*
- A letter from Mark Rhinier with an enclosed Barnard letter from Jim Derleth, Secretary of the Department at the time informing Richard Porcelli his application was approved for membership. This was for historical reference only.*

At this time Chairman Gerhard swears in newly elected Commissioner Cappon.

Discussion began on how to handle meeting minutes for the website.

MOTION: *Commissioner Diederich seconded by Commissioner Williams to approve the process of how the meeting minutes will be processed going forward. 1. Meeting notes for reference will be sent to the Commissioner who ran the meeting as well as the Chief to be reviewed within 48 hours. 2. Once reviewed the minutes will be sent to the rest of the commissioners for review within 5 days of being sent. 3. Once reviewed by the Commissioners a draft of*

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the Minutes will then be posted to the Barnard Fire District website within two weeks of the meeting. 4. If employee raises are given by motion, the names will be left out and positions will be used in Public Notes.

No one opposed. Motion carries.

MOTION: Commissioner Cappon seconded by Commissioner Williams to approve the Regular Meeting Minutes from December 11, 2023 with the added statement of raises given to non-collective bargaining employees. All commissioners present were in favor. No one opposed. Motion carries.

Chief Stephen Andrews –

Monthly Chiefs Report ~ January 8, 2024

Year 2023 Total Runs 3860

January 339 February 294 March 306 April 320 May 308 June 311
July 328 August 349 September 366 October 311 November 303
December 325

<u>Month</u>	<u>YTD</u>	<u>Incident Type</u>
2	54	Fires in Structures
0	3	Vehicle Fires
0	11	Brush, Field, Outside Fires
1	24	Dumpster, Rubbish and all other fires
14	114	MVA
207	2631	EMS
0	2	Rescue events (land searches, rope, water/ice, RTF, trench, elevator)
42	315	Auto Alarms
4	58	Mutual Aid Given
12	148	Hazardous Conditions (fumes, gas leaks, CO, wires down)
43	500	All other Service calls (lock outs, water problems, good intent etc.)

Updates from the Fire Chief.

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Please find attached the year end participation report for the Department Active Volunteers.

Reviewed with the Board of Commissioners the current District roles and responsibilities assigned to our line officers.

Transition plan (attached) for re-assignment and training for the "IT" roles and responsibilities.

EAP contract received and ready to be re-signed for 2024.

Anticipate sleeping quarters to return to the main bunk room, tomorrow. We have received a conditional Certificate of Occupancy for the 1st floor, with the exception of the main kitchen.

Requesting Executive Session for a personnel discipline matter, at the end of the regular business this evening.

Community Risk Reduction Division:

Monthly Report: December 2023

Submitted By: Dean Smith

The New Year is already off to a busy start. Several fire safety projects are in progress or are in the planning stage. As school starts back after the holiday break, I will be completing my fall presentations this month.

The Derech HaTorah Academy requested to hold off scheduling in the fall due to their busy school calendar and their holiday break. I am also in the process of scheduling our second classroom visits that take place during the winter and early spring months.

Working with the new Community Risk Reduction Specialists in town this past fall, I was able to revamp some of our old programs and I have some ideas for some new classroom presentations.

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Later this month I will begin working with the other fire districts in town scheduling dates and preparing for our annual Hazard House program later this spring

The annual Adopt-A-Hydrant Program is in progress. Information regarding the program will be out to area school children later this week. The fire departments in the town are once again asking area school children to maintain the fire hydrants on their streets during the winter months. Each student that participates in the program will receive a certificate of appreciation from the fire department.

Summary of Programs

Location Date Program

English Village School 11/29/23 Fire Truck Ride

Bethany Church 11/30/23 Senior Program

Longridge School 12/1/23 2nd Grade, 7 classes, 147 students

Paddy Hill School 12/6/23 Assist NGFD

Paddy Hill School 12/8/23 Assist NGFD

Lake Shore FD 12/12/23 Monthly car seat check, 4 seats inspected

Pinebrook School 12/13/23 Assist NGFD

Pinebrook School 12/15/23 Assist NGFD

Athena Middle School 12/18/23 Assist NGFD

Scheduled Programs


Adopt- Hydrant Program

Town Fire Safety Meeting 1/4/24

Lake Shore FD Fitting Station 1/9/24

Derech HaTorah Academy TBA

Respectfully Submitted,



Stephen M. Andrews

Fire Chief

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MOTION: *Commissioner Diederich seconded by Commissioner Williams to approve Chief Andrews report for January 8th as read and discussed. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.*

President Bardeen –

- *It was talked about at the Departments Board of Director's meeting and regular meeting that a committee on a possible replacement of rescue 228 should be formed. President Bardeen and Chief Andrews will be heading up the committee.*
- *President Bardeen mentioned that the Department would like to do a recruitment drive once the building renovations were complete.*

Commissioner Diederich – no report

Commissioner Norris –

- *223 continues to have DEF problems.*
- *The vehicle committee will get ramped up again now that the holidays are over. John will be stopping by to discuss this with Assistant Chief Dorgan after tonight's meeting.*

Commissioner Williams – no report

Commissioner Cappon –

- *Furniture has been delivered and will be assembled by W B Mason*
- *Our Architect left Colliers, our New Architect will be Phil DiNicola*
- *Bunk rooms will be occupied this week*
- *Heat will be getting balanced starting tomorrow*

Chairman Gerhard – No Report

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MOTION: Commissioner Norris seconded by Commissioner Cappon to approve all invoices as audited on January 9, 2023 (which includes invoices approved the last week in December which Board Members approved) All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

MOTION: Commissioner Cappon seconded by Commissioner Williams to approve the tentative treasurer report (before audit adjustments) for December 2023. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

MOTION: by Commissioner Norris seconded by Commissioner Cappon to go into executive session to discuss a contractual and personal matter. All Commissioners present were in favor. No one opposed. No abstentions. Motion carried.

Went into executive session at 7:30 p.m.

Returned from executive session at 8:36.

MOTION: by Commissioner Norris seconded by Commissioner Williams to adjourn. All Commissioners present were in favor. No one opposed. No abstentions. Motion carried.

Meeting adjourned at 8:37 p.m.

Respectfully submitted,

Sandy Ballou/Pattie Morris
Secretary
Barnard Fire District