

*BARNARD FIRE DISTRICT  
Regular Meeting  
April 10, 2023*

*Present: Commissioners Norris, Diederich, Gerhard, Cappon, Williams, Chief Steve Andrews, Secretary Treasurer Sandy Ballou, Secretary Treasurer Pattie Morris,*

*The meeting was called to order at 6:00 p.m.*

*We were led in the Pledge of Allegiance by Commissioner Diederich*

*Chairman Gerhard asked to join him in a moment of silence for all the people who were part of the Barnard family and those who were touched by the Barnard family that are no longer with us. Keeping in our thoughts and prayers all our men and women first responders who do battle every day.*

*Anyone from the public need to bring anything to the Board currently?*

*No one came forward.*

*Chairman Gerhard asked if we received any correspondence since our last meeting.*

- We received a health care invoice via e mail from a retiree. A letter was penned by the District Treasurer in cooperation with the Chairman informing the retiree we do not accept pictures of health care invoices and please send along the original invoice.*

**MOTION:** *Commissioner Williams seconded by Commissioner Cappon to approve the Regular Meeting Minutes from March 13, 2023. All commissioners present were in favor. No one opposed. Motion carries.*

**MOTION:** *Commissioner Diederich seconded by Commissioner Norris to approve the Workshop Notes from March 23, 2023. All commissioners present were in favor. No one opposed. Motion carries.*

*Chief Andrews -*

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*Chiefs Report ~ April 10, 2023*

*Year 2023 Total Runs 939*

*January 339*

*February 294*

*March 306*

<u><i>Month</i></u>	<u><i>YTD</i></u>	<u><i>Incident Type</i></u>
<i>1</i>	<i>11</i>	<i>Fires in Structures</i>
<i>0</i>	<i>0</i>	<i>Vehicle Fires</i>
<i>0</i>	<i>0</i>	<i>Brush, Field, Outside Fires</i>
<i>0</i>	<i>1</i>	<i>Dumpster, Rubbish and all other fires</i>
<i>13</i>	<i>28</i>	<i>MVA</i>
<i>217</i>	<i>703</i>	<i>EMS</i>
<i>0</i>	<i>0</i>	<i>Rescue events (land searches, rope, water/ice, RTF, trench)</i>
<i>29</i>	<i>56</i>	<i>Auto Alarms</i>
<i>4</i>	<i>7</i>	<i>Mutual Aid Given</i>
<i>8</i>	<i>25</i>	<i>Hazardous Conditions (fumes, gas leaks, CO, wires down)</i>
<i>34</i>	<i>108</i>	<i>All other Service calls (lock outs, water problems, good intent etc.)</i>

***Updates from the Fire Chief.***

*The renovation project commences Monday April 10<sup>th</sup> with the interior demolition starting at the North end of the 1<sup>st</sup> floor. Work zones will be vacated by April 10<sup>th</sup> and our operations within the main level relocated.*

*Prior to the calling to order of the meeting, I would like to tour the fire station and review the accommodations in place for career staff during the renovation project.*

*RFFT academy is underway at Gates and both our recruits are doing very well. Reminder the last shift for Battalion Chief Meath is Wednesday and lunch will be served in the apparatus room.*

*Sandy is attending the Perma, virtual training for site Safety Manager. This will allow us to ensure our internal documentation is in-line with our carrier's requirements for accidents, injuries etc.*

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*The current staffing model of the Squad is working well. We have 2 additional part-time positions now in place to maintain the staffing of the Squad as planned. The Barnard District has also committed to the Squad providing a medical stand by for the Bands at Barnard series this summer, as well as the RFFT academy.*

*Will review with you the use of Ridge Roads gym facilities during our renovation project.*

*Lt. McKenna has all 4 groups ready to start the walk through of local businesses and target hazard locations within our District. This is starting in April for the season and ends in the fall.*

*The position of Community Risk Reduction (part time) will be ready for review and consideration of re-appointment.*

***Community Risk Reduction:***

***Monthly Report: April 2023***

***Submitted By: Dean Smith***

*I am pleased to report that I have completed most of my winter/ spring programs. I have one grade level remaining for my classroom programs for the 2022/2023 school year. I am working out the final details for a new lesson plan that addresses cooking hazard for the students in fourth grade. Students in this age group are starting to learn their way around the kitchen and beginning to learn how to use kitchen appliances and basic cooking techniques. This program will identify hazards and will focus on prevention. Once again, every grade level will receive two fire safety presentations that meet the New York State Department of Education's learning standards for their individual grade level. I have a program date scheduled for Longridge School's fourth grade for Monday, April 24th. This will complete my winter/spring programs for the school year and allow me to focus on our Hazard House program when it begins next month.*

*The 2023 Hazard House Schedule is still not finalized. North Greece is still waiting to hear back from some of their schools to complete the schedule. The Hazard House Program is presented to every first, third and fifth grade classroom in the*

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*Town of Greece over twenty - five dates. English Village School is scheduled for May 11th and Longridge School has dates scheduled for June 6<sup>th</sup>, 7<sup>th</sup> and 8th.*

*The annual Public Educators Conference at the NYS Fire Academy in Montour Falls is the weekend of May 6th- May 7th. I look forward to this weekend every year as a way to reconnect with other educators across the state and learn about some of the latest trends in community risk reduction.*

*Reviewed the updated District policies. Sandy will forward them on to our legal counsel once the discussed changes were made.*

**MOTION:** *Commissioner Norris seconded by Commissioner Diederich to approve Chief Andrews report for April 10, 2023, as read and discussed. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.*

*Notice is hereby given that the Board of Fire Commissioners of the Barnard Fire District in the town of Greece, County of Monroe, at a meeting held on the 10th of April 2023 duly adopted the following resolution subject to a permissive referendum.*

**Resolution #23-15** *By Commissioner Norris seconded by Commissioner Williams*

*Resolved, that the Barnard Fire District Board of Fire Commissioners does hereby approve and direct the transfer of \$62,000 from the General Capital Reserve fund of the Barnard Fire District to the general fund for the purpose of purchasing a new Chief's vehicle. Resolved that the transfer of funds as indicated and the overall project expenditure of \$62,000 are hereby approved by this body, subject to a permissive referendum in accordance with section 6G of the General Municipal Law of the State of New York and in the absence of a referendum election. This resolution will be effective 30 days after the date of its adoption on April 10, 2023. The resolution was unanimously approved. The Secretary of this Board is directed to publish a notice of this resolution in compliance with the aforesaid section 6G of General Municipal Law.*

*Poll of Board Members –*

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*Commissioner Diederich -           yes*

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<i>Commissioner Williams</i>	<i>yes</i>
<i>Commissioner Norris -</i>	<i>yes</i>
<i>Chairman Gerhard -</i>	<i>yes</i>
<i>Commissioner Cappon -</i>	<i>yes</i>

*5 Yes Votes – Zero No Votes –*

*By Order of the Board of Fire Commissioners of the Barnard Fire District*

*Dated April 10, 2023*

*Patricia Morris*

*Secretary*

*Barnard Fire District*

*While discussing money, can the Board make a motion to move \$234,433 from the savings account and move it per the 2023 budget to our capital account.*

**MOTION:** *By Commissioner Cappon seconded by Commissioner Williams to approve the transfer of \$234,433 from our savings account to our capital budget account per our 2023 budget. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.*

**MOTION:** *By Commissioner Cappon seconded by Commissioner Norris to go into executive session to discuss two personnel issues. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.*

*Went into executive session at 7:15 p.m.*

*Returned from Executive session at 7:59 p.m.*

*Commissioner Norris –*

- *Will not be able to attend the May 8<sup>th</sup> meeting.*

*Commissioner Williams –*

- *Met with our insurance broker this morning. They will be getting us quotes for increasing the replacement values of our vehicles, due to inflation.*

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*Commissioner Diederich –*

- *No report*

*Commissioner Cappon –*

- *The staff did a GREAT JOB transforming Bay 6 into a living/sleeping quarters.*

*Chairman Gerhard –*

- *The Chairman would publicly thank Battalion Chief Jason Howard and Lt. Jamie Ballou for all their efforts in making this building renovation transition seamless. Each Group played an essential role by cleaning out the old offices, locker rooms, kitchen, and closets. After which they set up the new temporary offices, living/sleeping quarters and much, much more. These efforts by all helped to get this project started.*
- *Chairman Gerhard went to the Hurst Tool training and said what great information was learned.*

**MOTION:** *Commissioner Diederich seconded by Commissioner Williams to approve all invoices as audited on April 10, 2023, All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.*

**MOTION:** *Commissioner Cappon seconded by Commissioner Norris to approve the Treasurer Report for March 2023, All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.*

**MOTION:** *by Commissioner Diederich seconded by Commissioner Norris to adjourn. All Commissioners present were in favor. No one opposed. No abstentions. Motion carried.*

*Meeting adjourned at 8:17 p.m.*

*Pattie Morris/Sandy Ballou*

*Secretaries*

*Barnard Fire District*