

*BARNARD FIRE DISTRICT  
Regular Meeting  
March 13, 2023*

*Present: Commissioners Norris, Diederich, Gerhard, Cappon, Williams, Chief Steve Andrews, and Secretary Treasurer Pattie Morris,*

*Meeting was called to order at 6:00 p.m.*

*We were led in the Pledge of Allegiance by Lt. Johnson*

*Chairman Gerhard asked to join him in a moment of silence for all the people who were part of the Barnard family and those who were touched by the Barnard family that are no longer with us. Keeping in our thoughts and prayers all our men and women first responders who do battle every day.*

*Anyone from the public need to bring anything to the Board currently?*

*No one came forward.*

*Chairman Gerhard asked if we received any correspondence since our last meeting.*

- We received our Audit from the Hucko firm. I have passed them out to all the Board members.*
- I have passed out new updated Policies for the Board to look over. Please read them over before our next meeting and send any changes to Sandy, Chief Andrews, or Pattie.*
- We have received quite a bit of correspondence in e mail form from Paychex. More to follow.*

**MOTION:** *Commissioner Cappon seconded by Commissioner Williams to approve the Regular Meeting Minutes from February 13, 2023. All commissioners present were in favor. No one opposed. Motion carries.*

*Chiefs Report ~ March 13<sup>th</sup>, 2023*

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*Year 2023 Total Runs 633*

*January 339 - February 294*

<u>Month</u>	<u>YTD</u>	<u>Incident Type</u>
6	10	Fires in Structures
0	0	Vehicle Fires
0	0	Brush, Field, Outside Fires
1	1	Dumpster, Rubbish, and all other fires
7	15	MVA
227	486	EMS
0	0	Rescue events (land searches, rope, water/ice, RTF, trench)
12	27	Auto Alarms
0	3	Mutual Aid Given
10	17	Hazardous Conditions (fumes, gas leaks, CO, wires down)
31	74	All other Service calls (lock outs, water problems, good intent etc.)

*Updates from the Fire Chief.*

- *Requesting motion of approval for out of state travel for BC Howard and Lt. Ballou to attend the FDIC in April. All costs to be approved from the training budget and transportation to include use of the 2018 Tahoe. Our District will need to reimburse the Spencerport District as done in the past for the reservations and lodging costs.*

**MOTION:** *By Commissioner Cappon seconded by Commissioner Williams to approve Battalion Chief Howard and Lt. Ballou to drive the District's Chevrolet Tahoe to the FDIC in Indianapolis April 24<sup>th</sup> through April 29<sup>th</sup>. The District will reimburse the Spencerport Fire District for the room that our people will be staying in during the training in Indianapolis. All commissioners present were in favor. No one opposed. Motion carries.*

- *Our MTO Cappon arranged for Chief May to present his morning seminar here at Barnard last week, entitled "Command and Control" This seminar has again been difficult to attend as offered by the County, due to its*

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*popularity and sold-out sessions. The presentation at Barnard was well attended by our FF's as well as neighboring Districts.*

- Review of Squad staffing for Bands this summer as an option for EMS coverage.*
- I will be attending the NYS Career Chiefs meeting this week in Oneida and topics include a rep from NYS Civil Service as well as updates on the Fire Officer series at Montour Falls.*
- The "Leave Behind Narcan" program is coming to Barnard. I will review the program with you and Lt. McKenna will be the point of contact for training, reporting and stocking.*
- Chief Andrews notified the Board that North Greece Fire Chief Sam DeRosa will be retiring soon. He will leave his office in May. More to follow.*

*Community Risk Reduction:*

*Monthly Report: March 2023*

*Submitted By: Dean Smith*

- I am pleased to report that as the winter season winds down, so does our winter fire safety campaigns. February was Burn Awareness Month and the Adopt-A-Hydrant program has concluded. This year thirty-nine area school children participated in the program. This number is significantly down from years past. Certificates were issued to participating students at the conclusion of the program.*
- I am currently working with the other fire districts to develop a schedule for the 2023 Hazard House Program. The Hazard House Program starts at the end of April and will run until the end of the school year in June. Firefighter Don Wood will be assisting me with the program again this year on the Barnard dates.*
- I am making my second round of classroom presentations. I will once again visit every classroom twice during the school year. I will have this portion of my schedule completed prior to the start of the Hazard House Program.*
- On Saturday, February 11<sup>th</sup> Barnard, along with members from Ridge Road FD, North Greece FD, Lake Shore FD, Monroe Ambulance and nurses from Highland Hospital hosted a Community CPR workshop at Greece Odyssey Academy. Over two hundred residents participated in a one-hour*

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*workshops during the course of the day and learned the basics of hands only CPR and how to operate an AED.*

- *On March 7<sup>th</sup> and 8<sup>th</sup> I will be attending a National Fire Academy outreach program at the Fishers Fire District entitled: Best Practices in Community Risk Reduction. This two-day course explores programs from communities from across the United States that have been showcased in the U.S. Fire Administration's Vision 20/20 symposium. The program allowed me to network with public safety professionals from other agencies from the western and central New York regions.*

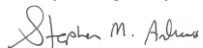
*Summary of Programs*

<u>Location</u>	<u>Date</u>	<u>Program</u>
Longridge School	2/1/23	first grade, second visit, 7 classes, 149 Students.
English Village School	2/8/23	2 <sup>nd</sup> grade, 2 <sup>nd</sup> visit, 6 classes, 117 students
Odyssey Academy	2/11/23	CPR Clinic
Lake Shore FD	2/14/23	Car seat fitting station, 3 seats inspected
English Village School	2/16/23	Kindergarten, 2 <sup>nd</sup> visit, 6 classes, 119 students

*Scheduled Programs*

Fishers FD	3/7 & 3/8	National Fire Academy Course
Longridge School	3/9/23	second grade, second visit.
Lake Shore FD	3/14/23	Child passenger safety seat fitting station
English Village School	3/16/23	1 <sup>st</sup> grade 2 <sup>nd</sup> visit

*Respectfully Submitted,*



*Stephen M. Andrews*  
*Fire Chief*

**MOTION:** *Commissioner Cappon seconded by Commissioner Williams to approve Chief Andrews report for March 13, 2023, as read and discussed. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.*

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*Commissioner Norris –*

- *Will be unable to attend the May 8<sup>th</sup> meeting.*

*Commissioner Williams –*

- *Thanked Sandy and Pattie for his “retirement/birthday” cake and lunch during our last meeting.*
- *He is still looking into the Plymovent system. He is waiting for direction from Chief Andrews before proceeding.*

*Commissioner Diederich – No report*

*Commissioner Cappon –*

- *We are in a holding pattern with the renovations. We will have bid openings on March 21<sup>st</sup> for the GC and Mechanical.*
- *The meeting last week with Bergman, LeChase and Barnard was very interesting.*

*Chairman Gerhard –*

- *Is keeping Eric Stroeger informed of our progress getting information to NYS regarding the consolidation grant.*

**MOTION:** *Commissioner Diederich seconded by Commissioner Norris to approve all invoices as audited on March 13, 2023, All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.*

**MOTION:** *Commissioner Cappon seconded by Commissioner Williams to approve the Treasurer Report for February 2023, All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.*

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**MOTION:** *By Commissioner Diederich seconded by Commissioner Williams to move our March 30 workshop to March 23 at 12:30 to accommodate the opening of the sealed bids for the renovations. At the March 23<sup>rd</sup> workshop bids should be awarded. All Commissioners present were in favor, no one disapproved, no abstentions. Motion Carried.*

**MOTION:** *by Commissioner Norris seconded by Commissioner Williams to adjourn. All Commissioners present were in favor. No one opposed. No abstentions. Motion carried.*

*Meeting adjourned at 6:58 p.m.*

*Pattie Morris*

*Secretaries*

*Barnard Fire District*