*BARNARD FIRE DISTRICT*
*Commission Meeting*
*October 14, 2026*

Present: Commissioners Cappon, Gerhard, Norris, Williams, Chief Andrews, Secretary/Treasurer Sandy Ballou, Assistant Treasurer Andy Hinds, President Bardeen, Absent: Commissioner Hayes

The meeting was called to order at 6:03 p.m.

We were led in the Pledge of Allegiance by Chief Andrews

Chairperson Gerhard asked to join him in a moment of silence for all the people who were part of the Barnard family and those who were touched by the Barnard family that are no longer with us. Keeping in our thoughts and prayers all our men and women first responders who do battle every day.

Anyone from the public need to bring anything to the Board currently?

No one from the public was in attendance, therefore no one came forward.

Chairperson Gerhard asked if we have received any correspondence since our last meeting and asked if there are any special dates that need to be noted.

- Town of Greece Snow and Ice Removal

**MOTION:** By Commissioner Williams seconded by Commissioner Cappon to approve the Snow and Ice Agreement with the Town of Greece for the 2026-2027 winter season. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

**MOTION:** Commissioner Cappon seconded by Commissioner Williams to approve the Regular Meeting Minutes from September 14, 2026. All commissioners present were in favor. No one opposed, Motion carries.

**MOTION:** Commissioner Williams seconded by Commissioner Norris to approve the Regular Meeting Minutes from September 24, 2026. All commissioners present were in favor. No one opposed, Motion carries.

**Monthly Chiefs Report ~ October 2026**

**Year 2026 Total Runs 3128**

**January 325 February 299 March 376 April 332 May 389 June 343 July 384 August 344 September 336**

**YTD Mutual was received from:**
Ridge Road 77
North Greece 41
St Paul 8
Lake Shore 3
Gates 2
West Webster 7
Iro F 1
Hen F 1
Ppl F 1

**YTD Mutual aid was provided to:**
Ridge Road 152
North Greece 68
St Paul 7
Lake Shore 15
Gates 12
RFD 2
IroF 8
PenF 1

**Updates from the Fire Chief;**

- E-225 was placed into service last week.
- Live Fire training will be next week with St. Paul, Irondequoit and Brighton crews. They will be utilizing the burn building at Brighton.
- Used hose purchase from the St. Paul Fire District. This Kraken hose will allow us to start the upgrade project of our attack lines. Ultimately if the Fire House Subs grant requested is awarded, then the used inventory will move to the rear load and spare rack hose.
- The upstairs flat roof area has been scheduled to be replaced in November.
- Annual turnout gear inspection is well underway and ½ completed at this time.
- Annual FF physicals are also underway at this time.
- A recent data review of the District alarms for the year-to-date 2026:
  Total alarms Jan 1st, thru 10/1/2026 is 3132

Simultaneous alarms:
2 or more 990 times which is 32% of the time
3 or more 302 times
4 or more 113 times
5 or more calls 66 times
and then it really becomes a storm situation where we had as many as 21 or more calls pending and holding at one given point in time, and this has happened 3 times this year.....

- Lt Wood has been integrated into the CRR Division. Internal workflows and processes have been reviewed with both part-time personnel.
- Currently development of a District policy for use of Artificial Intelligence is underway.
- A termination letter with Shopgarage.com has been drafted.

- MOU has been prepared between the District and the local 4030 to address mandated scheduling when FF's do not qualify from the current shift or the oncoming shift.
- Dick Young purchased a Bluetooth Speaker System for the District; it is much appreciated. The Commissioners would like a Thank you note sent.

Respectfully Submitted,

Stephen M. Andrews

Stephen M. Andrews

Fire Chief

**Community Risk Reduction**
**September Submitted By:** Dean Smith

School is back in session, and we are off to a busy start. It is an exciting time for students, teachers, and school administrators. It is also a busy time of year for our community risk reduction programs. John and I will soon be returning to our area schools for our fall programs.

One of our new goals for the 2026–27 school year is to reach the home-schooling community. Home schooling is an emerging trend and represents an audience that can sometimes be overlooked. Our goal is to provide a series of educational workshops throughout the year where home-school students and their families can receive the same important fire and life-safety messages being presented to students in our public schools. John and I assisted the Brighton Fire District this past week presenting at a fire safety day for home school students at their fire station. On October 5th Barnard will be hosting a Hazard House program for home school students.

The week of September 20–26 is National Child Passenger Safety Week and National Fall Prevention Week. During the month John and I attended two training opportunities that will improve our programs. We received our Car- Fit Certification. Car- Fit is a national program designed to assist older adult drivers become better familiar with the safety features of their vehicles and to keep them safer behind the wheel. This program was developed by the American Society on Aging in collaboration with the American Association of Retired Persons (AARP) and the American Automobile Association (AAA). This program can stand alone as an individual service or can go along with our child passenger safety seat program. The majority of our child passenger safety seat inspection that we see are with new parents, a secondary audience are grandparents that are looking for assistance with new grandchildren. The Car-Fit program will allow us to better serve the older adult audience. On September 24th John and I attended a Fall Prevention Day sponsored by Life Span. We were able to network with representatives from area businesses and local agencies that offer services for older adults. Creating these community partners will improve our fall prevention programs.

The month of October is dedicated to fire prevention. This year, Fire Prevention Week will be October 4–10. The National Fire Protection Association has selected **"Charge into Fire Safety, Safe Charging is a Superpower!"** as

the 2026 campaign slogan. The campaign focuses on educating the public about battery safety and stresses the importance of properly storing, charging, and recycling batteries.

The Lake Shore Fire District will host the Town of Greece Memorial Service this year on Sunday, October 4, at 1 p.m. Our annual Fire Prevention Week Open House is scheduled for the same day from 10 a.m. to noon.
Other activities planned for Fire Prevention Week will include our annual **"Win a Ride to School on a Fire Truck"** contest and visits to area schools.

On October 20th & 21st the fire districts in town will partner up Mark's Pizzeria, and the American Red Cross to promote a smoke-alarm, pizza-delivery program. The idea is similar to a program we have conducted in the past. The fire department, along with Mark's Pizzeria, will deliver the food order and when needed, will install smoke alarms in the home.

This year, we have added another important community partner to the program. The Greece Central School District will identify and connect families in need through their community schools' program and assist families with signing up for the program. This partnership will allow us to reach residents who may otherwise be difficult to connect with through traditional fire prevention programs.
Over the summer, John and I have also been working to establish stronger relationships with local churches in our area. Our goal is to expand our audience and provide programs that address the specific needs of their congregations. Potential programs could include fire safety for older adults, fall prevention, and CPR training.

**Summary of Programs**

| **Location** | **Date** | **Program** |
|---|---|---|
| Village at Park Cresent | 9/2/26 | 1st responder luncheon |
| Barnard FD | 9/11/26 | Monthly CPS fitting station, 3 seats inspected |
| Irondequoit Recreation Center | 9/16/26 | Car fit station, 18 vehicles inspected |
| Brighton FD | 9/22/26 | Home School program, 51 students, 18 adults |
| Henrietta Senior Center | 9/24/26 | Fall Prevention workshop |
| **Scheduled Programs:** | | |
| Villa of Hope | 9/28/26 | Kitchen fire safety |
| Barnard FD | 10/5/26 | Home School Hazard House |
| Lawson Rd Church | 10/7/26 | Emergency site planning |
| Fire Prevention Week | 10/4-10/10/26 | |
| Lake Shore FD | 10/4 26 | Open House & Memorial Service |
| Beatric Place | 10/9/26 | Fire Drill |
| Derech HaTorah School | 10/13/26 | Hazard House |
| Lake Shore FD | 10/13/26 | Monthly Child Passenger Safety Seat Fitting Station |
| Longridge School | 10/15/26 | Open House |
| Mark's Pizzeria | 10/20/26 | Smoke alarm/pizza delivery program |
| Mark's Pizzeria | 10/21/26 | Smoke alarm/pizza delivery program |
| English Village School | 10/22/26 | 2nd grade fire safety |
| Longridge School | 10/25/26 | 5th grade fire safety |

**Resolution #26-33** By Commissioner Norris seconded by Commissioner Williams to approve the revised Memorandum of Understanding regarding Article 16 - Scheduled Mandated Overtime between the Barnard Professional Firefighters IAFF Local 4030 and the Barnard Fire District.

Poll of Board Members –

Commissioner Cappon - Yes

| | |
|---|---|
| Commissioner Hayes | - Absent |
| Commissioner Norris | - Yes |
| Commissioner Williams | -Yes |
| Chairman Gerhard | - Yes |

4 Yes Votes – 0 No Votes - 1Absent

**MOTION:** Commissioner Cappon seconded by Commissioner Williams to approve Chief Andrews report for October 14, 2026, as read and discussed. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried

**PRESIDENT BARDEEN:**

- Thanked everyone who came out and supported the Memorial Service
- A letter from the Department for Fundraising was reviewed.

**MOTION:** By Commissioner Williams seconded by Commissioner Cappon to approve the Fundraising Letter to be sent out to the public for soliciting funds for the Department in 2027. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

**TREASURERS REPORT:**

- MFI Stipend for Officers provided this week, FF's will go out November 18th
- Holiday Checks will go out Nov 2nd
- Budget Hearing on October 19th at 6pm
- Purchasing and Procurement Policy
- Electronic Authorizations

**MOTION:** By Commissioner Williams seconded by Commissioner Cappon to approve the Treasurer Report for September 2026. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

**MOTION:** Commissioner Norris seconded by Commissioner Williams to approve all invoices as audited and approved October 14, 2026. There were 32 invoices totaling $39,855.55 vouchers # 451- 482. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

**ADMINISTRATORS REPORT:**

- AFDSNY Conference Review
- There are now changes with the VFBL - Volunteer Cancer Benefit program as to when annual reports need to be submitted.

- We received a note From Churchville Agency stating that Chubb insurance took over the Hartford Volunteer Cancer Policy and that their rate would be $261 per active volunteer as opposed to the $166 we were paying with the Hartford. She gave us an option on carriers to go with that was closer to what we were paying.
- Budget Hearing Monday October 19th, please let me know if you will not be there
- The Firehouse Subs Grant for new fire hose was submitted last week

- Next Commission Meeting will be Sept 29, 12:30

**COMMISSIONER COMMENTS:**

**Commissioner Cappon –** We will have a meeting on Friday with the Officers Union for negotiations
**Commissioner Hayes –** Absent

**Commissioner Norris –** Engine 225 has been in service for about a week. He has been hearing good feedback.

**Commissioner Williams –** No Report

**Chairman Gerhard –** Thank you to the Chief for providing the run stats

**MOTION:** by Commissioner Cappon seconded by Commissioner Norris to adjourn. All Commissioners present were in favor. No one opposed it. No abstentions. Motion carried.

Meeting adjourned at 7:44 p.m.

Respectfully submitted,
Sandy Ballou
Secretary
Barnard Fire District