

*BARNARD FIRE DISTRICT
Commission Meeting
July 13, 2026*

Present: Commissioners Cappon, Gerhard, Williams, Chief Andrews, Secretary/Treasurer Sandy Ballou, Assistant Treasurer Andy Hinds, Absent: Commissioner Norris and Hayes

The meeting was called to order at 6:04 p.m.

We were led in the Pledge of Allegiance by Chief Andrews

Chairperson Gerhard asked to join him in a moment of silence for all the people who were part of the Barnard family and those who were touched by the Barnard family that are no longer with us. Keeping in our thoughts and prayers all our men and women first responders who do battle every day.

Anyone from the public need to bring anything to the Board currently?

No one from the public was in attendance, therefore no one came forward.

Chairperson Gerhard asked if we have received any correspondence since our last meeting and asked if there are any special dates that need to be noted.

- We received a letter from McNeil & Company saying that the open claim has been closed.
- We received an email from Firehouse Subs that unfortunately, we were denied by the grant for new hose. We will try again in October.
- Next Commission meeting will be August 10th

MOTION: Commissioner Williams seconded by Commissioner Cappon to approve the Regular Meeting Minutes from June 08, 2026. All commissioners present were in favor. No one opposed, Motion carries.

MOTION: Commissioner Cappon seconded by Commissioner Williams to approve the Regular Meeting Minutes from June 25, 2026. All commissioners present were in favor. No one opposed, Motion carries.

Monthly Chiefs Report ~ July 2026

Year 2026 Total Runs 2064

January 325 February 299 March 376 April 332 May 389 June 343

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Month	YTD	Incident Type
13	59	Fires in Structures
0	2	Vehicle Fires
2	4	Brush, Field, Outside Fires
3	9	Dumpster, Rubbish and all other fires
11	56	MVA
184	1130	EMS (55 %)
0	4	Rescue events (land searches, rope, water/ice, RTF, trench, elevator)
15	122	Auto Alarms
20	147	Hazardous Conditions (fumes, gas leaks, CO, wires down)
95	531	All other Service calls (lock outs, water problems, good intent etc.)
46	192	Mutual Aid Given
8	66	Mutual Aid Received

YTD Mutual was received from:

Ridge Road 43
North Greece 21
St Paul 4
Lake Shore 2
Gates 1
West Webster 7
Iro F 1
Hen F 1
Ppl F 1

YTD Mutual aid was provided to:

Ridge Road 112
North Greece 47
St Paul 6
Lake Shore 9
Gates 9
RFD 1

Updates from the Fire Chief;

- The new Engine 225 arrived in NYS as of Friday morning 7/10. We would anticipate accepting delivery next week.
- Lt Carstairs has developed a plan of action to address the lack of working smoke detectors in our residential homes, in the Barnard District. Going forward, both engine companies will be canvassing the neighborhoods with a door-to-door visit on Saturday afternoons, every other week. This schedule will allow for re-stocking with the Red Cross on the off week. An SOG has been developed and issued, and all details reviewed with the Duty Officers. This will start next week and will continue throughout the District.
- Recently hired FF Bardeen successfully completed the CPAT with the RFD academy on July 1st and has now fully completed all requirements of the NYS 229 certification process. FF Bardeen has also re-cleared as a Paramedic for our District.

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- Recruit FF's Woerner and Wightman will be starting Monday July 13th and will be assigned to a straight day shift schedule as they prepare for the RFFT Academy in mid-August.
- The District is honored to be requested to send R-228 to the City next Wednesday, to cover for R-11 during their funeral detail for Lt Joseph. A crew has been secured for the day shift.
- The investigation into the collision of E-223 and the overhead door, while responding to an alarm is now complete. This accidental incident has been reviewed, and the cause identified and has been removed. This matter is now closed. The door has been repaired using the existing panels for now.
- BC McKenna has reviewed a new module offered by Target Solutions. This package (Guardian Tracking) is designed to track events and their potential impact on our personnel over a period of time. It will also allow us to track the positive outcomes and interactions we have not only in the station, but out in the District. Current plan is to ramp up the process to onboard this tool later this fall with plans to go live the first of the year.
- The CRR Division recently updated me on a missed opportunity to reach our target audience in the District. It has been determined that across the entire Greece School District, there are 400 families that have opted to home school their children. Dean and John are looking into the logistics of how to reach this group of students and provide the same programs that the school-based children are receiving.
- Our command staff has reviewed the recent fire at Walmart and has reviewed the challenges of addressing a fire in a large open mercantile location. This fire remained minimal due to the type of materials burning and an arrest of the individual responsible for the fire was made that day.
- For the 3rd time this year, the District found it necessary to move our dispatching operations to incident routing, using the Barnard Radio Room and have depended on volunteer staffing to handle the radio, computers and call volume. This has been driven by weather events and high volume of storm calls. If anyone would like to refresh on the operations of the radio room and assist in the future, please send me note and we will arrange this.

Respectfully Submitted,

Stephen M. Andrews

Fire Chief

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Community Risk Reduction

June Submitted By: Dean Smith

The 2025–2026 school year has come to a close, marking another successful year for our fire and life safety education programs. John and I successfully met the goals and objectives we established for the year.

We were once again able to visit every classroom at least twice during the school year, presenting age-appropriate fire and life safety lessons that align with the New York State Learning Standards for each grade level. First, second, and third grade students received a third classroom visit to reinforce key safety concepts.

This year, We introduced a new educational program for third-grade students. As part of their science curriculum, students study weather, climate, and weather-related phenomena. To complement this unit, We developed a lesson on severe weather hazards and emergency preparedness, helping students better understand how to prepare for and respond to weather emergencies.

This past month marked the conclusion of the Hazard House Program, our largest fire safety initiative of the year. This collaborative effort, conducted with the other fire districts in the Town of Greece, reached every first, third, and fifth grade classroom in the Greece Central School District, as well as Northwood School in the Hilton Central School District.

The tragic fatal fire on Bancroft Drive reinforced the importance of this program. One of the survivors who safely escaped the fire was a second-grade student from English Village Elementary School, underscoring the value of teaching children how to recognize hazards and respond appropriately during a fire emergency.

This year's Hazard House Program spanned 23 presentation days. Our team visited 11 schools, delivering presentations to 2,357 students across 141 classrooms. As is often the case, the program began in the cool temperatures of late spring and concluded in the heat of early summer, with a few thunderstorms along the way. A more detailed summary of this year's Hazard House Program is included as an attachment to this report.

During the summer months, I will be focusing on several projects, including developing formal lesson plans for all of our educational programs, coordinating summer school presentations with Villa of Hope, scheduling senior safety programs at Beatrice Place and local churches, and meeting with Greece Central School District administrators to discuss expanding our fire safety education programs to homeschooled students. John and I will also begin preparations for Fire Prevention Week, and other educational programs scheduled for the fall.

<u>Location</u>	<u>Date</u>	<u>Program</u>	<u>Summary of Programs</u>
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Hazard House Program			23 dates, 11 schools, 141 classes, 2,357 students
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Lake Shore FD 6/9/26 Monthly car seat fitting station. Canceled no appointments

Longridge School 6/17/26 School picnic, end of school year celebration

Holmes Rd School 6/18/26 Field days

Scheduled Programs

Aldersgate Church 6/27/26 Community dinner

Barnard FD 6/8/25 Monthly car seat fitting station.

Barnard FD 7/2/26 Bancroft Dr. after incident review with CRR

Barnard FD 7/14/26 Monthly car seat fitting station

Villa of Hope 7/24/26 CPR/AED Summer school program

MOTION: Commissioner Williams seconded by Commissioner Cappon to approve Chief Andrews report for July 13, 2026, as read and discussed. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

TREASURERS REPORT:

- Prebudget discussions

MOTION: By Commissioner Williams seconded by Commissioner Cappon to approve the Treasurer Report for June 2026. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

MOTION: Commissioner Cappon seconded by Commissioner Williams to approve all invoices as audited and approved July 13, 2026. There were 26 invoices totaling \$133,065.24. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

ADMINISTRATORS REPORT:

- I will be renewing my Notary license this month
- Reminder - because we do not have a second meeting in July, if you could please come in any day between July 28-30 to approve bills that would be great.
- We will be meeting with the Local 4030 on Healthcare on 7/29/26

COMMISSIONER COMMENTS:

Commissioner Cappon – No Report

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Commissioner Hayes – Absent

Commissioner Norris – Absent

Commissioner Williams – No Report

Chairman Gerhard – No Report

MOTION: by Commissioner Cappon seconded by Commissioner Williams to adjourn. All Commissioners present were in favor. No one opposed it. No abstentions. Motion carried.

Meeting adjourned at 7:20 p.m.

Respectfully submitted,
Sandy Ballou
Secretary
Barnard Fire District