

*BARNARD FIRE DISTRICT  
Commission Meeting  
May 11, 2026*

Present: Commissioners Cappon, Gerhard, Hayes, Norris, Williams, Chief Andrews, Secretary/Treasurer Sandy Ballou, Assistant Treasurer Andy Hinds, President Kevin Bardeen

The meeting was called to order at 6 p.m.

We were led in the Pledge of Allegiance by BC Johnson.

Chairperson Gerhard asked to join him in a moment of silence for all the people who were part of the Barnard family and those who were touched by the Barnard family that are no longer with us. Keeping in our thoughts and prayers all our men and women first responders who do battle every day.

Break Taken to Swear in newly promoted: Jamie Ballou: Captain, Jason Wille and Matthew Dutko: Lieutenant

Anyone from the public need to bring anything to the Board currently?

No one from the public was in attendance, therefore no one came forward.

Chairperson Gerhard asked if we have received any correspondence since our last meeting and asked if there are any special dates that need to be noted.

- Thank you note from the resident at 53 Sheraton
- May 18<sup>th</sup> Mandatory Referendum 5-9pm

**MOTION:** Commissioner Hayes seconded by Commissioner Cappon to approve the Regular Meeting Minutes from April 13, 2026. All commissioners present were in favor. No one opposed, Motion carries.

**MOTION:** Commissioner Williams seconded by Commissioner Hayes to approve the Regular Meeting Minutes from April 30, 2026. All commissioners present were in favor. No one opposed, Motion carries.

**President Bardeen:**

- There are 340 days until the Departments 100<sup>th</sup> anniversary!
- He has been working on mitigating issues with the Barnard Park signage.
- He will be out May 13-25.

**Monthly Chiefs Report ~ May 2026**

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Year 2026      Total Runs 1332

January 325    February 299    March 376    April 332

<u>Month</u>	<u>YTD</u>	<u>Incident Type</u>
5	32	Fires in Structures
0	1	Vehicle Fires
0	1	Brush, Field, Outside Fires
4	4	Dumpster, Rubbish and all other fires
4	37	MVA
180	777	EMS
1	3	Rescue events (land searches, rope, water/ice, RTF, trench, elevator)
21	87	Auto Alarms
17	80	Hazardous Conditions (fumes, gas leaks, CO, wires down)
100	310	All other Service calls (lock outs, water problems, good intent etc.)
27	102	Mutual Aid Given
3	45	Mutual Aid Received

**YTD Mutual was received from:**

Ridge Road 29  
North Greece 16  
St Paul 3  
Lake Shore 1  
Gates 1  
West Webster 2

**YTD Mutual aid was provided to:**

Ridge Road 60  
North Greece 29  
St Paul 2  
Lake Shore 5  
Gates 4  
RFD 1

**Updates from the Fire Chief;**

- Code F this afternoon (Monday) and we will be filling into RR Stone Ridge Station on Tuesday during the funeral for Past Chief Volkmar of the Greece Ridge Fire Department.
- Congratulations this evening on the promotions of our 2 new Lieutenants, Jason Willie and Matthew Dutko and Captain Jamie Ballou. We look forward to their leadership in their new roles.
- E-225 returned from its annual service, NYS Heavy Truck Inspection and pump test.
- Appreciation and gratitude to Captain Ballou, FF Baglin, and FF Metzler for their instructional roles this week. Barnard provided additional Man and Machine rescue training as one of the offerings during the annual STEP Conference. As the photos show, all participants were actively engaged in the hands-on demonstrations of the rescue techniques given by our Barnard Instructors.

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- Updates will be provided on the current progress with hiring.
- 1 Engine will be detailed to the Town of Greece Memorial Day Parade on May 25th. Each Fire District in the Town is sending 1 piece of apparatus.
- Quarterly Volunteer training for the Dept FF's will be Saturday May 23rd.

Respectfully Submitted,



Stephen M. Andrews  
Fire Chief

Community Risk Reduction  
April Submitted By: Dean Smith

Over the past month, John Norris and I have been completing our winter/spring fire safety education programs for the school year. All grade levels not participating in the Hazard House Program have now received a second classroom visit. Students in first, second, third, and fourth grades will receive a total of three classroom visits during the school year.

The 2026 Hazard House season began last week. Our schedule started on April 20 at Northwood School and will conclude on June 15 at Paddy Hill School. The Hazard House Program is presented to every first-, third-, and fifth-grade classroom in the Town of Greece over the course of twenty-two dates, in collaboration with the other fire districts in town. A final summary of the program will be submitted at the conclusion of the school year.

On Saturday, May 2, John and I will attend the Public Safety Educators Seminar sponsored by the New York State Fire Chiefs Association and the Office of Fire Prevention and Control. This year's seminar will be held at the Camillus Fire Department in Syracuse, New York.

John and I have been assisting the North Greece Fire District with teaching "Hands Only CPR & AED" to the students in health classes at Greece Arcadia and Athena High Schools. Additionally, I have been in contact with several area churches within our fire district. While I have conducted individual programs for them in the past, I would like to establish a more formal partnership by offering a broader range of presentations. Potential topics include CPR training, fire safety for older adults and youth groups, and slip-and-fall prevention.

Summary of Programs

Location	Date	Program
Longridge School	3/12/26	Kindergarten, 2nd visit 6 classes, 105 students
Villa of Hope	3/24/26	Fire Safety 3 classes, 36 students
English Village School	3/25/26	2nd grade, 3rd visit, 5 classes, 100 students
Longridge School	4/8/26	2nd grade, 3rd visit, 6 classes, 112 students
Greece Arcadia HS	4/10/26	CPR 5 classes, 102 students

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Greece Arcadia HS	4/13/26	CPR 5 classes, 94 students
Greece Arcadia HS	4/14/26	CPR 4 classes, 86 students
Barnard FD	4/15/26	Scout tour, 11 scouts
Northwood School	4/20/26	Hazard House, 6 classes, 90 students
Northwood School	4/21/26	Hazard House, 6 classes, 90 students
Northwood School	4/22/26	Hazard House, 6 classes, 100 students

Scheduled Programs

Hazard House

Public Safety Educators Seminar 5/2/26 Syracuse, NY

Longridge School 5/8/26 2nd grade fire safety, 3rd visit

Barnard FD 5/12/26 Child Passenger Safety Seat Fitting Station

Beatrice Place 5/29/26 Safety/ Health fair

**MOTION:** Commissioner Norris seconded by Commissioner Cappon to approve Chief Andrews report for May 11, 2026, as read and discussed. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

**TREASURERS REPORT:**

- Discussion regarding CNB CD that matures on 5/18

**MOTION:** By Commissioner Norris seconded by Commissioner Cappon to approve the renewal on May 18<sup>th</sup> of a 90-day CD for \$4M providing the rate stays at 3.57%. The rest to be invested with NYCLASS to use as needed over the next 90 days. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

**MOTION:** By Commissioner Hayes seconded by Commissioner Williams to approve the Treasurer Report for April 2026. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

**MOTION:** Commissioner Cappon seconded by Commissioner Hayes to approve all invoices as audited and approved April 13, 2026. There were 24 invoices totaling \$24,411.46. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

**ADMINISTRATORS REPORT:**

- A reminder that I will be at the PERMA Conference from Wednesday – Friday
- Bonnie Cappon and Alyssa Ballou have agreed to be our ballot clerks for the Mandatory Referendum on May 18<sup>th</sup>.

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**COMMISSIONER COMMENTS:**

**Commissioner Cappon** – We had meetings with our healthcare broker and a potential provider today, we are waiting on a few answers, then will discuss further with the Unions.

**Commissioner Hayes** – No Report

**Commissioner Norris** – Asked Chief to give an update on 225/226.

**Commissioner Williams** – He and Comm. Hayes will represent Barnard at the round table discussion at N Greece on May 20<sup>th</sup>.

**Chairman Gerhard** – Stated that he will not be here for our next Commission meeting on May 28<sup>th</sup>.

**MOTION:** by Commissioner Norris seconded by Commissioner Cappon to adjourn. All Commissioners present were in favor. No one opposed it. No abstentions. Motion carried.

Meeting adjourned at 7:14 p.m.

Respectfully submitted,  
Sandy Ballou  
Secretary  
Barnard Fire District