

*BARNARD FIRE DISTRICT
Commission Meeting
April 13, 2026*

Present: Commissioners Cappon, Gerhard, Hayes, Norris, Williams, Chief Andrews, Secretary/Treasurer Sandy Ballou, Assistant Treasurer Andy Hinds, President Kevin Bardeen

The meeting was called to order at 6:13 p.m.

We were led in the Pledge of Allegiance by Chief Andrews

Chairperson Gerhard asked to join him in a moment of silence for all the people who were part of the Barnard family and those who were touched by the Barnard family that are no longer with us. Keeping in our thoughts and prayers all our men and women first responders who do battle every day.

Anyone from the public need to bring anything to the Board currently?

No one from the public was in attendance, therefore no one came forward.

Chairperson Gerhard asked if we have received any correspondence since our last meeting and asked if there are any special dates that need to be noted.

- Thank you letter to 3 individuals on group 1 for a call on 3/12.
- We received a letter from PERMA along with a dividend check
- April 16 MCDFO meeting, 6pm. We have two Commissioners attending.
- Next Commission meeting Thursday April 30th at 12:30.

MOTION: Commissioner Hayes seconded by Commissioner Cappon to approve the Regular Meeting Minutes from March 9, 2026. All commissioners present were in favor. No one opposed, Motion carries.

MOTION: Commissioner Cappon seconded by Commissioner Williams to approve the Regular Meeting Minutes from March 26, 2026. All commissioners present were in favor. No one opposed, Motion carries.

Monthly Chiefs Report ~ March 2026

Year 2026 Total Runs 1000

January 325 February 299 March 376

Month YTD Incident Type

*BARNARD FIRE DISTRICT
Commission Meeting
April 13, 2026*

11	27	Fires in Structures
0	1	Vehicle Fires
0	1	Brush, Field, Outside Fires
0	0	Dumpster, Rubbish and all other fires
10	33	MVA
197	597	EMS
2	2	Rescue events (land searches, rope, water/ice, RTF, trench, elevator)
39	66	Auto Alarms
35	63	Hazardous Conditions (fumes, gas leaks, CO, wires down)
82	210	All other Service calls (lock outs, water problems, good intent etc.)
26	75	Mutual Aid Given
14	42	Mutual Aid Received

YTD Mutual was received from:

Ridge Road 27
North Greece 15
St Paul 3
Lake Shore 1
Gates 0
West Webster 2

YTD Mutual aid was provided to:

Ridge Road 42
North Greece 24
St Paul 0
Lake Shore 4
Gates 2

Updates from the Fire Chief;

- Resolution to surplus 20 sets of turnout gear, due to end-of-life status. Requesting discussion on final disposition of gear.
- Since the last Commission meeting, the new hire transfer FF candidate has been contacted to offer employment. Unfortunately, he has opted to remain with his current department. A letter of declination has been received. We will request the current FF list from Civil Service in the near future.
- Updates from continued discussion with the Henrietta Fire District in regard to apparatus maintenance in 2027.
- Requesting discussion of the future status of the station siren.
- The interviews for Lt promotions have been completed, and we will have resolutions ready this evening for promotions.
- E-225 cab has now been primed, and the pump house and body assembly has begun. Photos are posted in the main hallway.
- Plymo-vent apparatus exhaust system blower repairs have been completed, and the system is now functional.

*BARNARD FIRE DISTRICT
Commission Meeting
April 13, 2026*

- Last week all crews rotated through the town wide training evolutions off site, involving initial engine company tactics. This week, our crews will be rotating daily over to Ridge Road HQ for TOAC evolutions.
- Captain Ballou has just completed cross training all 4 groups on the operation of the County Grip Hoist. This equipment was provided by the County Fire Bureau and will be located on Rescue 228.
- Options are being reviewed for the marketing and sale of the current E-225. Requesting a resolution to surplus the 2017 Spartan E-225 with the anticipated available date of sale in July. The current plan is to have the current engine delivered to its new owner immediately upon the in-service status of the new E-225, in July.

Respectfully Submitted,



Stephen M. Andrews

Fire Chief

Community Risk Reduction

March Submitted By: Dean Smith

The month of March was a busy month. The Greece Central School Districts participates in a national campaign that promotes reading at the elementary level. The Campaign, “Read Across America” was celebrated in a number of ways this past month in our area schools. English Village School hosted a family night/ community night on March 6th. I was a guest reader at this event and the department participated in the event staffing a fire truck and a fire safety display. Students from the Greece Central School District’s RTE program also assisted with the event. I was invited to be a guest reader at Longridge School during the week as well.

John and I have been working on completing our second round of classroom presentations for the school year. I am pleased to report that every classroom in our district will be visited at least twice during the school year with a grade specific lesson designed to meet the New York State Learning Standards for that individual grade level. Students in the first, second, third and fourth grade will receive three presentations during the school year. New programs were developed for this school year for third and fourth grade. Students in third grade learn about weather patterns and their associated hazards. A presentation that addresses emergency preparedness was developed for their third-grade science unit. Students in fourth grade are learning about electricity and circuitry. A presentation that addresses electrical safety was developed for fourth grade.

BARNARD FIRE DISTRICT

Commission Meeting

April 13, 2026

John and I have been assisting the North Greece Fire District teaching CPR/AED to the health class students at Greece Athena High School. This is a new audience. Until last year, we were unable to reach this grade level due to the block scheduling they have used in middle and high schools. We will be teaching CPR at Arcadia Middle and High School in April. The goal is to expand this program district wide to the other Greece Central middle and high schools.

I have been working with the other fire districts to develop a schedule for the 2026 Hazard House Program. The Hazard House Program starts on April 20th at Northwood School and runs to the end of the school year. We have twenty-two dates and will conclude at Paddy Hill School on June 15th. Students in first, third and fifth grade will participate in the program.

John and I are looking at expanding our programs into the community. We have reached out to some of the churches in our district. We would like to offer CPR, Fire safety to older adults and fall prevention classes to this target audience. John and I have also met with Chris Mros. Chris runs the Responding to Emergencies program at Odyssey High School. We discussed how we would like to have a more active role in this program.

Summary of Programs

<u>Location</u>	<u>Date</u>	<u>Program</u>
English Village School	2/25/26	2nd grade, 2 nd visit, 5 classes, 125 students
English Village School	3/2/26	1 st grade, 2 nd visit, 6 classes, 131 students
Arcadia High School	3/3/26	CPR 25 students
Longridge School	3/4/26	1 st grade, 2 nd visit, 6 classes, 127 students
English Village School	3/6/26	Read Across America Community Night
Barnard FD	3/10/26	CPS Fitting station , 4 seats inspected
Longridge School	3/12/26	Kindergarten, 2 nd visit, 6 classes, 105 students
Longridge School	3/12/26	Read Across America, 1 class, 22 students
Villa of Hope	3/24/26	Fire Safety, 3 classes, 36 students
English Village School	3/25/26	2 nd grade, 2 nd visit, 5 classes, 100 students

Scheduled Programs

Longridge School	4/8/26	2 nd grade fire safety
Arcadia High School	4/10/26	CPR
Arcadia Middle School	4/13/26	CPR
Arcadia Middle School	4/14/26	CPR
Lake Shore FD	4/14/26	Monthly CPS Fitting Station
Bay Trail School	4/15/26	Observing Penfield FD
Barnard FD	4/15/26	Boy Scout program
Northwood School	4/20/26	Hazard House
Northwood School	4/21/26	Hazard House
Northwood School	4/22/26	Hazard House

MOTION: Commissioner Norris seconded by Commissioner Cappon to approve Chief Andrews report for April 13, 2026, as read and discussed. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

BARNARD FIRE DISTRICT

Commission Meeting

April 13, 2026

Resolution #26-21 By Commissioner Williams seconded by Commissioner Cappon to to surplus 20 sets of turnout gear, due to end-of-life status to where the Chief sees fit.

Poll of Board Members –

Commissioner Cappon	- yes
Commissioner Hayes	- yes
Commissioner Norris	- yes
Commissioner Williams	- yes
Chairman Gerhard	- yes

5 Yes Votes – 0 No Votes

Resolution #26-22 By Commissioner Norris seconded by Commissioner Williams to to declare our current 225 engine surplus once the new engine is put in service which is anticipated in July 2026, subject to a mandatory referendum.

Poll of Board Members –

Commissioner Cappon	- yes
Commissioner Hayes	- yes
Commissioner Norris	- yes
Commissioner Williams	- yes
Chairman Gerhard	- yes

5 Yes Votes – 0 No Votes

Resolution #26-23 By Commissioner Cappon seconded by Commissioner Norris to Permanently promote Matthew Dutko (reinstatement) and Jason Wille from Firefighter to Lieutenant from Civil Service examination P-70011390 dated October 8, 2025, effective May 17, 2026. The salary is commensurate with the current officer’s union contract of the International Association of Firefighters, Local #4640.

Poll of Board Members –

Commissioner Cappon	- yes
Commissioner Hayes	- yes
Commissioner Norris	- yes
Commissioner Williams	- yes
Chairman Gerhard	- yes

5 Yes Votes – 0 No Votes

*BARNARD FIRE DISTRICT
Commission Meeting
April 13, 2026*

President Bardeen:

- President Bardeen received a proposal from Responder Max in regard to recruitment and retention of Department Volunteers. He is hoping to have a meeting in May for both the Department Board of Directors as well as the District to hear what they are proposing.
- They are meeting monthly now on the 100th Anniversary banquet

TREASURERS REPORT:

- We budgeted 280,000 to fund the Reserve this year, and I would like to ask the Board to make a resolution to do so.

Resolution #26-24 By Commissioner Williams seconded by Commissioner Cappon to fund the reserve account \$280,000 as stated in our 2026 Budget. We will move the money from NY Class general account to the NY Class reserve account.

Poll of Board Members –

Commissioner Cappon	- yes
Commissioner Hayes	- yes
Commissioner Norris	- yes
Commissioner Williams	- yes
Chairman Gerhard	- yes

5 Yes Votes – 0 No Votes

MOTION: By Commissioner Williams seconded by Commissioner Norris to approve the Treasurer Report for March 2026. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

MOTION: Commissioner Hayes seconded by Commissioner Williams to approve all invoices as audited and approved April 13, 2026. There were 19 invoices totaling \$116,002.31. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

ADMINISTRATORS REPORT:

- Our Fire House Subs Grant was submitted on April 7th. The Grant was submitted to cover the cost of new attack hose and nozzles for the three engines, totaling \$30,209.60. A big thank you to Chief for all of his help and to Lt Wood for getting the quote needed to the correct specs for the grant.
- Update on Picture framing: Rochester frameworks originally took approximately 34 pictures, and I sent him another 30 or so on a thumb drive, that were chosen by the Duty Officers.

*BARNARD FIRE DISTRICT
Commission Meeting
April 13, 2026*

Pricing is 11x14: \$60 ea, 16x20: \$95 ea, 22x28: \$140 ea. So, at the very least – with all 11 x14's and the large flag we are looking at close to 5000.00 at this point. Please let me know your thoughts. The board and President Bardeen agreed we should not exceed a budget of \$6000.

COMMISSIONER COMMENTS:

Commissioner Cappon – The Union negotiation meetings are ongoing

Commissioner Hayes – No Report

Commissioner Norris – Asked where we are at with the claim filed against the County regarding damage to our engine. We are waiting for our council to get back to us.

Commissioner Williams – No Report

Chairman Gerhard – No Report

MOTION: by Commissioner Norris seconded by Commissioner Hayes to adjourn. All Commissioners present were in favor. No one opposed it. No abstentions. Motion carried.

Meeting adjourned at 8:01 p.m.

Respectfully submitted,
Sandy Ballou
Secretary
Barnard Fire District