

*BARNARD FIRE DISTRICT
Commission Meeting
03/26/2026*

Present: Commissioners, Cappon, Hayes, Norris, Williams, Gerhard, Chief Andrews Secretary/Treasurer Sandy Ballou, Assistant Treasurer Andy Hinds, VP Dean Smith, BOD Ron Wood, Greece Town Supervisor McCann, Chief of Staff Molly Clifford

The meeting was called to order at 1:12 p.m.

We were led in the Pledge of Allegiance by Supervisor McCann.

Chairperson Gerhard asked to join him in a moment of silence for all the people who were part of the Barnard family and those who were touched by the Barnard family that are no longer with us. Keeping in our thoughts and prayers all our men and women first responders who do battle every day.

Anyone from the public need to bring anything to the Board currently?

- Supervisor McCann has now been in office for three months and is very interested in keeping the lines of communication open between the town entities (highway dept, police department, and fire districts). Also, as he has made his rounds with other District Commissioners, he has been hearing that there is a desire to rekindle of the Greece Fire Council. He and his Chief of Staff both like this idea.

Chairperson Gerhard asked if we have received any correspondence since our last meeting and asked if there are any special dates that need to be noted.

- The next Monroe County Fire Districts Officers meeting is scheduled for Thursday April 16, at the St Paul Exempt Club on Thomas Ave, starting at 6:00pm. The guest speakers will be representatives from WHEC TV 10 news, who will discuss the importance of the relationship between fire service leadership and the news media at emergency incidents, so important information can be communicated to the public through the news media outlets. Followed by a Q and A period. Please let me know if you will be attending.

UPDATES FROM THE FIRE CHIEF:

- Reviewed recent apparatus out of service status. Issues with engine radiator hoses and bleeder lines
- The new E-225 manufacture process has been started, and cab photos were provided and shared.

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- Sq-226 update included the new old box has the modifications made and is now mounted on the new chassis. Photos were provided as well.
- We sent 5 paramedics to the Cadaver lab last week.
- The District sent Lt Jim McGarrity to 4 days of training last week, and he completed annual in-service training for Code Enforcement. He continues to provide the oversight for annual required inspections of GCD and private schools in our District
- Reviewed the recent Affinity Lane power outage that lasted overnight and resulted in multiple alarm activations.
- Reviewed the request from the Department Bands, for the EMS standby for the season. The District will provide a BLS standby with 2-line FF's and the Squad for the season and the District will invoice the Dept for 50% of the labor costs at the end of the season.

BOD Ron Wood:

- They have upgraded their security of Band at Barnard
- The Department Board of Directors voted, and they will split the cost of the EMS personnel that the District is supplying for Bands at Barnard

VP Dean Smith

- The Department had a meeting with Responder Max. They are hoping to use them to learn strategies for recruitment and retention.

MOTION: by Commissioner Cappon seconded by Commissioner Hayes to go into executive session to discuss a personnel matter and a legal matter. All Commissioners present were in favor. No one opposed. No abstentions. Motion carried.

Went into executive session at 1:40 p.m.

Returned from executive session at 2:06 p.m.

Resolution #26-19 By Commissioner Cappon seconded by Commissioner Williams to appoint Bryce Schoonover as a transfer from the City of Olean Fire Department Civil Service List as a Career Firefighter to the Barnard Fire District effective April 26, 2026, pending passing the district physical and drug test; as well as getting approval from the Monroe County Civil Service Board. The starting salary commensurate with the current union

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contract of International Association of Firefighters, Local #4030. Conditions of employment are successful completion of one-year probation.

Poll of Board Members –

Commissioner Cappon	- yes
Commissioner Hayes	- yes
Commissioner Norris	- yes
Commissioner Williams	- yes
Chairman Gerhard	- yes

5 Yes Votes – 0 No Votes

RESOLUTION 26-20: by Commissioner Norris seconded by Commissioner Cappon to promote Lieutenant Jamie Ballou to Captain from the Monroe County Captain Civil Service Promotional List , P-70961010. This promotion will be effective March 29th, 2026. The salary is commensurate with the current Officer’s Union contract of the International Association of Firefighters, Local 4640. Conditions of employment are a successful completion of six months’ probation.

Poll of Board Members –

Commissioner Cappon	- Yes
Commissioner Hayes	- Yes
Commissioner Norris	- Yes
Commissioner Williams	- Yes
Chairman Gerhard	- Yes

5 Yes Votes – 0 No Votes

TREASURER REPORT:

- No Report

ADMINISTRATOR REPORT:

- Conflict of Interests have been handed out, and we have received many back

COMMISSIONER COMMENTS:

Commissioner Cappon – He and Commissioner Williams met with the Local 4640 for their 1st negotiation meeting.

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Commissioner Hayes – No Report

Commissioner Norris – 225 needs some repairs and preventative maintenance done on it.

Commissioner Williams – No Report

Chairman Gerhard – He thought we had good, constructive dialogue with the Supervisor and his Chief of Staff. He looks forward to keeping the lines of communication open with them.

MOTION: Commissioner Williams seconded by Commissioner Cappon to approve all invoices as audited and approved March 26, 2026. There were 18 invoices totaling \$111,963.37. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

MOTION: by Commissioner Norris seconded by Commissioner Cappon to adjourn. All Commissioners present were in favor. No one opposed it. No abstentions. Motion carried.

Meeting adjourned at 2:13 p.m.

Respectfully submitted,

Sandy Ballou
Secretary/Treasurer
Barnard Fire District