

*BARNARD FIRE DISTRICT
Commission Meeting
02/26/2026*

Present: Commissioners, Cappon, Norris, Williams, Gerhard, Secretary/Treasurer Sandy Ballou, Assistant Treasurer Andy Hinds, Assistant Chief Dorgan. Absent: Chief Andrews, Commissioner Hayes

The meeting was called to order at 12:30 p.m.

We were led in the Pledge of Allegiance by Assistant Chief Dorgan.

Chairperson Gerhard asked to join him in a moment of silence for all the people who were part of the Barnard family and those who were touched by the Barnard family that are no longer with us. Keeping in our thoughts and prayers all our men and women first responders who do battle every day.

Anyone from the public need to bring anything to the Board currently?

No one from the public was in attendance, therefore no one came forward.

Chairperson Gerhard asked if we have received any correspondence since our last meeting and asked if there are any special dates that need to be noted.

- On behalf of Suzanne Nikitin Family Trust, the district received a monetary donation. The Commission will defer to the Chief on how to use it.

UPDATES FROM THE FIRE CHIEF:

- (2) working fire incidents in the Barnard District last week;
2/15 a basement fire of a 2-story residential on Boyd Drive
2/20 a kitchen fire in the 3-story apartment complex on Milford St.
No injuries occurred at either incident and crews dealt with both the snow and cold temperatures during both incidents.
- An update on our ongoing EMS training. We are working with Monroe to return to a program where Monroe instructors will provide ongoing EMS training to our crews, while on duty at the Barnard Station. The content, schedule and goals of the program are being reviewed currently. This written agreement will need to be compensated and will be funded from our EMS training budget line.

TREASURER REPORT:

- Stryker Invoice – Use of Reserve that was previously approved

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- Audit - Financial statements and findings
- RGE Invoice has a 60% increase over both month to month and year to year with a 30% rate increase and a 30% increase in usage last month.

MOTION: Commissioner Norris seconded by Commissioner Cappon to approve the movement back out of reserves to cover the Stryker invoice. This was previously approved in Resolution 24-20 on 9/26/2024. All Commissioners present were in favor. No one disapproved. 0 abstentions. Motion carried.

ADMINISTRATOR REPORT:

- A call was made to Adam Bello’s office to make sure they received our letter regarding the Claim with Monroe County. The Claim has been denied.
- Group/Apparatus Photos
- Permission to attend the PERMA conference on May 12 – 14

MOTION: Commissioner Williams seconded by Commissioner Cappon to approve hiring Perfect Motion Photography to come take pictures of our apparatus and our personnel/groups. 3 Commissioners present were in favor. No one disapproved. 1 abstention. Motion carried.

MOTION: Commissioner Norris seconded by Commissioner Williams to allow Sandy Ballou to attend the PERMA Annual Conference at Turning on May 12-14. Perma will pay for one night of the hotel stay. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

- I emailed you all the revision to our Capital Asset Policy, are there any questions or edits you would like? No concerns.

Resolution #26-16 By Commissioner Cappon seconded by Commissioner Williams to approve the revision update to POL2023-201 Capital Assets effective 02/26/2026.

Poll of Board Members –

Commissioner Cappon	- yes
Commissioner Hayes	- Absent
Commissioner Norris	- yes
Commissioner Williams	- yes
Chairman Gerhard	- yes

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4 Yes Votes – 0 No Votes - 1 absent

COMMISSIONER COMMENTS:

Commissioner Cappon – We will be starting the Local 4640 Contract negotiations on the 12th of March

Commissioner Hayes – absent (on Duty)

Commissioner Norris – No Report

Commissioner Williams – No Report

Chairman Gerhard – No Report

MOTION: Commissioner Cappon seconded by Commissioner Norris to approve all invoices as audited and approved February 26, 2026. There were 27 invoices totaling \$145,845.06. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

MOTION: by Commissioner Norris seconded by Commissioner Williams to adjourn. All Commissioners present were in favor. No one opposed it. No abstentions. Motion carried.

Meeting adjourned at 2:02p.m.

Respectfully submitted,

Sandy Ballou
Secretary/Treasurer
Barnard Fire District