

*BARNARD FIRE DISTRICT  
Commission Meeting  
February 09, 2026*

Present: Commissioners Cappon, Gerhard, Norris, Williams, Chief Andrews, Secretary/Treasurer Sandy Ballou, Assistant Treasurer Andy Hinds, Absent: Commissioner Hayes (on Duty)

The meeting was called to order at 6:07 p.m.

We were led in the Pledge of Allegiance by Chief Andrews

Chairperson Gerhard asked to join him in a moment of silence for all the people who were part of the Barnard family and those who were touched by the Barnard family that are no longer with us. Keeping in our thoughts and prayers all our men and women first responders who do battle every day.

Anyone from the public need to bring anything to the Board currently?

No one from the public was in attendance, therefore no one came forward.

Chairperson Gerhard asked if we have received any correspondence since our last meeting and asked if there are any special dates that need to be noted.

- Reminder MCFDO Meeting is Thursday Feb 19 starting at 6pm.
- We received a reminder from McNeil & Co that 4 of our policies are set to expire on 4/11/2026 with new renewal rates. I talked with Sharon and she will let me know this week how these rates compare to last year.

**MOTION:** Commissioner Norris seconded by Commissioner Williams to approve the Organizational Meeting Minutes from January 12, 2026. All commissioners present were in favor. No one opposed, Motion carries.

**MOTION:** Commissioner Cappon seconded by Commissioner Williams to approve the Regular Meeting Minutes from January 12, 2026. All commissioners present were in favor. No one opposed, Motion carries.

**MOTION:** Commissioner Williams seconded by Commissioner Norris to approve the Regular Meeting Minutes from January 29, 2026. All commissioners present were in favor. No one opposed, Motion carries.

## **Monthly Chiefs Report ~ February 2026**

**Year 2026    Total Runs 325    January 325**

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<b>Month</b>	<b>YTD</b>	<b>Incident Type</b>
10	10	Fires in Structures
0	0	Vehicle Fires
1	1	Brush, Field, Outside Fires
0	0	Dumpster, Rubbish and all other fires
9	9	MVA
212	212	EMS
0	0	Rescue events (land searches, rope, water/ice, RTF, trench, elevator)
4	4	Auto Alarms
15	15	Hazardous Conditions (fumes, gas leaks, CO, wires down)
74	74	All other Service calls (lock outs, water problems, good intent etc.)
21	21	Mutual Aid Given
18	18	Mutual Aid Received

Updates from the Fire Chief;

- Request motion to declare surplus for internal auction the following: (3) amplifiers/mixers, (4) Netgear POE switches, and (2) JBL speakers. These items were salvaged before demo from the old 1st floor meeting room, and we do not foresee a usefulness in the future.
- The goals and objectives were set for the CRR Division for 2026 and reviewed with the CRR personnel last week.
- All the apparatus has new MPS modems and wifi equipment installed. The County supplied the materials and EV Lighting made the installation in our quarters. We will still need to update E-225 and Sq-226 when they are put into service.
- A Dept inquiry was made recently on the weight of R-228. We did have it weighed with all personnel on board taking into consideration the front and rear axle capacities and confirmed the apparatus is still over 10K pounds below its max GVW.
- 3 Batt Chiefs and 1 Lieutenant will be attending the 2026 Port City Fire Conference in Oswego in March. This has proven to be a well-respected collection of seminars on both tactics and fire ground leadership. Further we will have 4 Lt's attending the NYS Chiefs COLT training locally this spring. (Company Officer Leadership Training)
- Training with Doc Cushman on the new Video Laryngoscopes will be next week and then the Glide Scopes will be placed into service. This 11K upgrade was included in the 2026 budget. The training will also include Igel airways for the pediatrics.
- Town wide ice training will also be conducted next week, in a coordinated effort cycling in service crews to the training. Rest assured there will be plenty of ice for the evolutions.....
- Speaking of ice, we are producing significant icicles and ice dams, on the apparatus room eaves along with the upper roof over the 2nd floor area. Further updates and discussion will be welcomed at the meeting.

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- A formal request for reimbursement has been submitted to the County of Monroe for the recent RTF training on Feb 3rd. This is new this year and a result of grant funding through the MCSO.
- We have confirmed that all the rope assets (rope and hardware) will be upgraded to 11 MM and supplied at no cost to the District, from the Fire Bureau for R-228. This benefit of equipment being assigned to us continues, as R-228 remains the Battalion Heavy Rescue for Spec Ops responses.
- The Plymo-vent system remains out of service due to blower issues. We will have further updates for the meeting on repairs.
- We will be receiving a grip hoist for Rescue 228 from the County Fire Bureau

Respectfully Submitted,  
Stephen M. Andrews  
Fire Chief

Community Risk Reduction January

Submitted By: Dean Smith

The new year is off to a fast start with a lot of projects in the works. The 2025/2026 school year is at the halfway point. I have concluded my first round of classroom visits for the school year.

Earlier this month Derech HaTorah Academy of Rochester was completed. They had requested back in the fall to hold off till the first of the new year to schedule their programs.

I am currently scheduling our second classroom visits that take place during the winter and early spring months. Each classroom in our area schools will be visited twice during the school year.

First, second, third and fourth grades will receive three different presentations. I have also begin working with the other fire districts in town scheduling dates and preparing for our annual Hazard House program that will take place in May and June.

In February John Norris and I will be assisting the other Community Risk Reduction Specialist in town teaching CPR in health classes to students at Greece Athena High School. This initiative was started last year with programs being completed at Greece Athena and Greece Arcadia High Schools. The goal is to expand this program district wide to include Greece Olympia and Greece Odyssey students in the future.

The annual Adopt-A-Hydrant Program is in progress. Information regarding the program went out to area school children when they returned to school from the holiday break. The fire departments in the town are once again asking area school children to maintain the fire hydrants on their streets during the winter months. Each student that participates in the program will receive a certificate of appreciation from the fire department. New this year as an added incentive, Bruster's Ice Cream on Long Pond Rd. has agreed to donate coupons good for a free ice cream cone to students who participate in the program.

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Our monthly child passenger safety seat fitting station will once again be taking place on the second Tuesday of each month during 2026. The fitting station will alternate between Barnard and the Lake Shore Fire District from 3-7 pm each month.

Summary of Programs

Location	Date	Program
Derech HaTorah Academy	1/6/26	Kindergarten- 4th grade, 6 fire safety classes, 91 students
Derech HaTorah Academy	1/7/26	Grades 5th, 6th 7th & 8th. 4 CPR classes, 37 students
Barnard FD	1/11/26	Child Passenger Safety Seat fitting Sation, 6 seats inspected
Monroe BOCES #2 @ EV	1/21/16	Pre-school fire safety, 1 class, 6 students
Longridge School	1/15/26	Fire safety, 5 classes, 106 students
Greece Athena High School	February 2nd, 3rd, 4th & 5 <sup>th</sup>	CPR Training
English Village	2/9/2026	Kindergarten fire safety
Lake Shore Fire District	2/10/2026	Child Passenger Safety Fitting Station
Longridge School	2/11/2026	4th grade fire safety
English Village School	3/2/2026	1st grade fire safety
Longridge School	3/4/2026	1st grade fire safety

**MOTION:** Commissioner Norris seconded by Commissioner Williams to approve Chief Andrews to surplus the following equipment: (3) amplifiers/mixers, (4) Netgear POE switches, and (2) JBL speakers . All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

**MOTION:** Commissioner Cappon seconded by Commissioner Williams to approve Chief Andrews report for February 9, 2026, as read and discussed. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

**TREASURERS REPORT:**

- Planning to open a \$5M CD with Tax Levy money at CNB for 30 days at 3.57%, with the remainder going to NY Class.
- We converted to online BillPay services at CNB on January 1, and almost all are now being processed electronically.
- New Budget Categories have been implemented into QBO as will be seen on the attached reports, and they were rolled out to users that make Expense Authorization forms.
- Annual Financial Report has been filed, and we have reviewed and approved the draft of the audited Financial Statements. We are waiting for the final copy.

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**MOTION:** By Commissioner Williams seconded by Commissioner Cappon to approve the Treasurer Report for January 2026. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

**MOTION:** Commissioner Cappon seconded by Commissioner Norris to approve all invoices as audited and approved February 09, 2026. There were 24 invoices totaling \$23,437.29. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

**ADMINISTRATORS REPORT:**

- Our agreement with EAP has been fully executed
- We received a reminder from McNeil & Co that 4 of our policies are set to expire on 4/11/2026 with new renewal rates. I talked with Sharon and she will let me know this week how these rates compare to last year.
- Meeting with Jason from Rochester Frameworks next week.
- Asset Inventory and will update Asset Inventory Policy

**Resolution #26-15** By Commissioner Norris seconded by Commissioner Williams to approve the Asset Inventory List for 2026.

Poll of Board Members –

Commissioner Cappon	- yes
Commissioner Hayes	- Absent
Commissioner Norris	- yes
Commissioner Williams	- yes
Chairman Gerhard	- yes

4 Yes Votes – 0 No Votes – 1 Absent

**COMMISSIONER COMMENTS:**

**Commissioner Cappon** – No Report

**Commissioner Hayes** – Absent, due to work schedule

**Commissioner Norris** – 225 continues to have issues. A discussion on a mechanic sharing.

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**Commissioner Williams** – No Report

**Chairman Gerhard** – Discussion on Commissioner training and he turned in his training certificate.

**MOTION:** by Commissioner Norris seconded by Commissioner Cappon to adjourn. All Commissioners present were in favor. No one opposed it. No abstentions. Motion carried.

Meeting adjourned at 7:05 p.m.

Respectfully submitted,  
Sandy Ballou  
Secretary  
Barnard Fire District